

## Charge and Membership

<b>Name of Committee or Task Force</b>	<b>Campus Safety Advisory Committee (CSAC)</b>
<b>Purpose</b>	<p>The CSAC is a standing committee of the College Planning Council (CPC). The committee represents the breadth of the college community, coordinates campus safety initiatives/programs inclusive, but not limited to: safety training, emergency planning and resources, environmental health and safety programs/resources, general safety resources, and operations in alignment with institutional planning.</p>
<b>Function</b>	<ul style="list-style-type: none"> <li>-To advise on the development and continued understanding of the College’s campus safety &amp; emergency planning resources, programs and operations.</li> <li>-To prepare recommendations for campus safety plan development, training, policies and procedures in alignment with the College’s Strategic Plan goals and institutional priorities (as established by the College Planning Council).</li> <li>-To identify underlying principles (practices) used to inform decision-making regarding college safety, including use of existing resources based on institutional planning.</li> <li>-To advise on the development of Environmental Health and Safety programs and resources for the college.</li> <li>-To update the College Planning Council on college safety strategies and initiatives.</li> <li>-To serve as a forum for on-going safety discussions for campus and community members.</li> <li>-To identify strategies which can be implemented to improve college safety.</li> <li>-To identify emerging trends and/or needs that should inform updates to college safety policies or procedures.</li> <li>-To educate members of the college community on college safety and emergency operations/planning.</li> <li>-To serve as a conduit for communicating the committee’s activities to its represented constituencies and to other college committees.</li> </ul>
<b>Annual Timeline of Outputs</b>	<p>Annual: Clery report</p> <p>Ongoing: Safety website updates &amp; Emergency Operations trainings</p>
<b>Reporting</b>	<p>The Campus Safety Advisory Committee reports to the College Planning Council</p>

<p><b>Membership and Membership Term Limits (Term Limits if Applicable)</b></p>	<p>Tri-chairs:</p> <p>Director of Campus Safety &amp; Risk Management  Faculty At-Large appointed by Academic Senate  Classified At-Large appointed by Classified Senate</p> <p>Membership:</p> <p>3 Faculty At-Large appointed by Academic Senate (1 LAC and 1 PCC, 1 At-Large)  2 Classified At-Large appointed by Classified Senate (1 from front-facing service area)  Vice President of Academic Affairs or designee  Vice President of Administrative &amp; Business Services or designee  Executive Vice President of Student Services or designee  1 Part-Time Faculty appointed by CHI  1 Instructional Dean  1 Student Services Dean  1 Department Head appointed by Academic Senate  2 Classified AFT Representative  2 Faculty LBCCFA Representative (1 LAC and 1 PCC)  2 students appointed by ASB</p> <p>Resources:</p> <p>Environmental Health &amp; Safety and Parking Services Manager  Risk Services Coordinator</p> <p>Faculty appointed by the Academic Senate serve a three-year term that is renewable for a second term.  Classified staff appointed by the Classified Senate serve a two-year term that is renewable for a second term.</p>
<p><b>Meeting Frequency and Schedule</b></p>	<p>CSAC will take place on the second Tuesday of each month from 1pm-2pm, with an expected minimum of two meetings per semester. Meetings dates are scheduled to be at LAC and PCC.</p>
<p><b>Other</b></p>	