

## Charge and Membership

<b>Name of Committee or Task Force</b>	<b>Campus Safety Advisory Committee (CSAC)</b>
<b>Purpose</b>	<p>The CSAC is a standing committee of the College Planning Council (CPC). The committee represents the breadth of the college community, coordinates campus safety* initiatives/programs inclusive, but not limited to: safety training, emergency planning and resources, environmental health and safety programs/resources, general safety resources, and operations in alignment with institutional planning.</p> <p>*The definition of campus safety includes, but is not limited to, facilities safety, environmental health safety, emergency preparedness, classroom safety (classroom safety that is compliance/legislation related and outside of the scope of faculty bargaining unit negotiations), etc.</p>
<b>Function</b>	<ul style="list-style-type: none"> <li>-To advise on the development and continued understanding of the College’s campus safety &amp; emergency planning resources, programs and operations.</li> <li>-To prepare recommendations for campus safety plan development, training, policies and procedures in alignment with the College’s Strategic Plan goals and institutional priorities (as established by the College Planning Council).</li> <li>-To identify underlying principles (practices) used to inform decision-making regarding college safety, including use of existing resources based on institutional planning.</li> <li>-To advise on the development of Environmental Health and Safety programs and resources for the college.</li> <li>-To update the College Planning Council on college safety strategies and initiatives.</li> <li>-To serve as a forum for on-going safety discussions for campus and community members.</li> <li>-To identify strategies which can be implemented to improve college safety.</li> <li>-To identify emerging trends and/or needs that should inform updates to college safety policies or procedures.</li> <li>-To educate members of the college community on college safety and emergency operations/planning.</li> <li>-To serve as a conduit for communicating the committee’s activities to its represented constituencies and to other college committees.</li> </ul>
<b>Annual Timeline of Outputs</b>	<p>Annual: Clery report</p> <p>Ongoing: Safety website updates &amp; Emergency Operations trainings</p>

<b>Reporting</b>	The Campus Safety Advisory Committee reports to the College Planning Council
<b>Membership and Membership Term Limits (Term Limits if Applicable)</b>	<p>Tri-chairs:</p> <p>Director of Campus Safety &amp; Risk Management  Faculty At-Large appointed by Academic Senate  Classified At-Large appointed by Classified Senate</p> <p>Membership:</p> <p>3 Faculty At-Large appointed by Academic Senate (1 LAC and 1 PCC, 1 At-Large with preference given to members who have current experience in Disabled Student Programs and Services (DSPS), working with dangerous/hazardous materials and equipment, and faculty teaching at LAC or PCC at night/on weekends)  3 Classified At-Large appointed by Classified Senate (1 LAC and 1 PCC, 1 At-Large, with at least one of these representatives from front-facing service area)  Vice President of Academic Affairs or designee  Vice President of Administrative &amp; Business Services or designee  Executive Vice President of Student Services or designee  Associate Vice President of Pacific Coast Campus  2 Part-Time Faculty appointed by CHI  1 Instructional Dean  1 Student Services manager  1 Department Head appointed by Academic Senate  2 Classified AFT Representative (1 LAC and 1 PCC)  2 Faculty LBCCFA Representative (1 LAC and 1 PCC)  2 Students appointed by ASB</p> <p>Resources:</p> <p>Environmental Health &amp; Safety and Parking Services Manager  Risk Services Coordinator  Senior Director of Facilities Planning, Construction, and Operations  Executive Director of Information Systems and Technology  Dean of Institutional Effectiveness or designee  Director of DSPS  Long Beach Police Department Lieutenant</p> <p>Faculty appointed by the Academic Senate serve a three-year term that is renewable for a second term.</p>
<b>Meeting Frequency and Schedule</b>	CSAC will take place on the second Tuesday of each month from 1 pm –2:30 pm, with an expected minimum of two meetings per semester. Meetings dates are scheduled to be at LAC and PCC.
<b>Other</b>	