LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Agenda
March 9, 2021   2:00 – 3:00 p.m. via Zoom

ITEM

i. Welcome/Introductions

ii. Approval of last meeting’s minutes

iii. Old Business

   a. Training Requests from Staff/Faculty (Jeanie/Mike Biggs/Lubert)
   b. EPSAC Minutes and Agenda 2020 (Lubert)
   c. Covid-19 Testing Update (Lubert)

iv. New Business

   a. PCC Parking Structure Wi-Fi for Students (Lubert)
   b. LAC ADA Site Barrier Removal Project (Lubert)
   c. Cap and Go Distribution (Lubert)

v. Reports

   a. Safety Inspections/IAQ Investigations (Lubert)
   c. Quarterly Online Safety Training (Lubert)
      • Lead and Asbestos Awareness
      • Hearing Loss Protection
      • Heat Illness Prevention

vi. Monthly Safety Distributions

   a. Bees and Fire Ants
   b. Sun Protection

vii. Committee Member Comments

viii. Adjournment

Future meeting dates, via Zoom
   May 11, 2021   2:00 – 3:00 p.m.
LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Minutes
March 9, 2021 2:00-3:00 p.m. Via Zoom

Attendees: Lt. Yap, Lubert Iglesia, Robert Remeta, Bob Rapoza, Eric Borin, Brian Shields, Vicki Lerch, Kaye Koppe

Meeting called to order at 2:05 p.m.

Review of last meeting’s minutes
- Minutes were reviewed; Motion by Eric and seconded by Robert to approve the Minutes as presented. Motion carried unanimously.

Old Business

a) Training Requests from Staff/Faculty (Lubert) – None
b) EPSAC Minutes and Agenda 2020 (Lubert)
   - Per Accreditation process, Lubert is posting meeting agendas and minutes on LBCC’s website under Police and Campus Safety, “EPSAC 2020” box on the right hand side of the page
   - Discussion followed regarding adding contact information of EPSAC Committee members. Lubert will share any new information/additions and contact information with the committee before posting

c) Covid-19 Testing Update (Lubert/Vicki)
   - Significant reduction in number of people being tested on both campuses
   - Hours of operation remain the same at both campuses

New Business

a) PCC Parking Structure Wi-Fi for Students (Lubert)
   - Lubert, Bob and Vicki are on the Wi-Fi Committee
   - Top level of PCC Parking Structure will offer Wi-Fi hot spots for students starting March 15th, LAC Parking Structure to open at a later date
   - Hours will be Monday – Friday, 9:00 a.m. – 7:00 p.m., Saturday 8:00 a.m. – 2:00 p.m.
   - LBCC Student ID is not required, and there is no time limit for students to stay and use the Wi-Fi
   - Discussion followed as to whether or not tents or canopies with tables and chairs will be set up for students without cars. Social Distancing would need to be monitored for this set up. No determination has made been yet.
   - The question was asked about how LBCC will communicate the availability of the Wi-Fi host spots to students. That is still being determined.

b) LAC ADA Site Barrier Removal Project (Lubert)
   - March 15th will begin Phase I at LAC, lots C and B
   - Access Pad will be made up to code
   - Lubert is reaching out to departments with drive-through services so they are aware of the areas being affected

c) Cap and Go Distribution (Lubert)
   - Caps and tassels (no gowns) will be distributed in both LAC and PCC Parking Structures. Times to be determined
     - LAC – May 14th
     - PCC – May 21st
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Reports
a) Safety Inspections/IAQ Investigations (Lubert)
   o IAQ was conducted for LL211 and 216 at PCC. Both areas were in optimal condition
   o HVAC has fresh filters in these rooms. Skilled Maintenance replaced ceiling tiles and patched some walls
   o Some students will be returning to classes in these classrooms, but not at full capacity
   o January and February had minimal students on campus, the number of crime and reports was low
   o March numbers not available yet
   o Lt. Yap reminded everyone that if they see anything suspicious to let Lubert or himself know
   o Bob commented on how much officers do behind the scenes, and they are very much appreciated
c) Quarterly Online Safety Training (Lubert)
   o Lead and Asbestos Awareness
   o Hearing Loss Protection
   o Heat Illness Prevention

Monthly Safety Distributions – to be posted In the Loop
a) Bees and Fire Ants
b) Sun Protection

Committee Member Comments
a) Bob spoke of the higher than expected enrollment in Construction classes at PCC. Bldg. MM has lost some space, so classes may be moved from MM to FF 101 and 104. Students need to park in Parking Structure and must still check in at the Health Screening table.
   During inclement weather, the Health Screening tables will be moved inside of Bldg. QQ, 1st floor hallway.
b) Eric inquired about a committee to discuss the next steps, as to what Fall semester will bring. Bob stated that the Re-Opening Taskforce Steering Committee has been formed. Eric asked if anyone from EPSAC would be represented on that committee. Bob is on the committee to represent Health and Safety.

Adjournment  Meeting adjourned at 2:32 p.m.

Next meeting:  May 11, 2021  2:00 – 3:00 via Zoom
LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Agenda
May 11, 2021  2:00 – 3:00 p.m. via Zoom

ITEM

i. Welcome/Introductions

ii. Approval of last meeting's minutes

iii. Old Business
    a. Training Requests from Staff/Faculty (Jeanie/Mike Biggs/Lubert)
    b. LAC ADA Site Barrier Removal Project (Lubert)
    c. Cap and Go Distribution (Lubert)

iv. New Business
    a. Department Reopenings
    b. Mike Biggs' resignation
       - Vote in new Co-Chair (Lubert)
    c. Future meeting dates/locations for 2021-2022

v. Reports
    a. Safety Inspections/IAQ Investigations (Lubert)
    c. Quarterly Online Safety Training (Lubert)
       - Ladder Safety
       - Electrical Safety

vi. Monthly Safety Distributions
    a. PPE
    b. Shop Ergonomics

vii. Committee Member Comments

viii. Adjournment

Future meeting dates, location TBD
   September 14, 2021  2:00 – 3:00 p.m.
   December 14, 2021  2:00 – 3:00 p.m.
   March 15, 2022  2:00 – 3:00 p.m.
   May 10, 2022  2:00 – 3:00 p.m.
LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Minutes
May 11, 2021 2:00-3:00 p.m. Via Zoom

Attendees: Lt. Yap, Lubert Iglesia, Robert Remeta, Bob Rapoza, Eric Borin, Brian Shields, Jeanie Harris, Vicki Lerch, Tracy Bejarano, Kaye Koppe

Meeting called to order at 2:05 p.m.

Review of last meeting’s minutes
  o Minutes were reviewed; Motion by Eric and seconded by Tracy to approve the Minutes as presented. Motion carried unanimously.

Old Business

  a) Training Requests from Staff/Faculty (Lubert)
     o Robert informed committee that Athletics is interested in Covid-19 training from Keenan. Randy Thorpe will speak with Risk Services
  b) LAC ADA Site Barrier Removal Project (Lubert)
     o Phase I competed, north and west sides of Bldg. K. Phase II will be east side of Bldgs. B,C,D, and E
  c) Cap and Go Distribution (Lubert)
     o May 14th from 10:00 a.m. to 2:00 p.m. in PCC Parking Structure, May 21st from 9:00 a.m. – 4:00 p.m. in LAC Parking Structure

New Business

  a) Department Reopenings (Lubert)
     o Reopening Task Force Subcommittees have turned in plans for Spring semester
  b) Mike Biggs’ Resignation (Lubert)
     o Robert Remeta was unanimously voted in as new Co-Chair
  c) Future meeting dates for 2021/22 were presented and agreed upon. Meetings will be held via Zoom, until further notice (Lubert)
     o September 14, 2021 2:00 – 3:00 p.m.
     o December 14, 2021 2:00 – 3:00 p.m.
     o March 15, 2022 2:00 – 3:00 p.m.
     o May 10, 2022 2:00 – 3:00 p.m.

Reports

  a) Safety Inspections/IAQ Investigations (Lubert)
     o IAQ was conducted for Bldg. D Chemistry Lab. Lubert is working with Keenan for an update.
     o Project Hood Fume and disposing of chemicals will be discussed at the next meeting.
     o In March there were 4 incidents of major crime
       o There was an incident of trespassing at Vets Stadium Swap Meet
       o There were 350 calls for service
     o In April there was a report of a stored vehicle
       o There were 300 calls for service
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c) Quarterly Online Safety Training (Lubert)
   o Ladder Safety
   o Electrical Safety

**Monthly Safety Distributions** – to be posted In the Loop
   a) PPE
   b) Shop Ergonomics

**Committee Member Comments**
   a) Tracy inquired about Covid related returning to work information being available. Lubert said it will be In the Loop under Safety Distributions
   b) Eric suggested a topic of training: How to interact with students returning to campus, and increase awareness of risk and safety issues
   c) Brian has added to the Emergency Supplies and Vendors, Contractors spreadsheet

**Adjournment**  Meeting adjourned at 2:31 p.m.

**Next meeting:**  September 14, 2021  2:00 – 3:00 via Zoom
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Emergency Preparedness and Safety Advisory Committee Meeting Agenda
September 28, 2021  1:00 – 2:00 p.m. via Zoom

ITEM

i. Welcome/Introductions

ii. Approval of last meeting’s minutes

iii. Old Business
   a. Training Requests from Staff/Faculty (Robert/Lubert)
   b. LAC ADA Site Barrier Removal Project Phase II (Brian)
   c. Voted Robert Remeta as new Co-Chair

iv. New Business
   a. Annual Security Report
   b. Shakeout 2021
      • Spring semester drill
      • Recruit BECs
   c. Ridelinks Transportation Survey
   d. Shuttle Service
   e. Recruit members from Faculty

v. Reports
   a. Safety Inspections/IAQ Investigations (Lubert)
   c. Quarterly Online Safety Training (Lubert)
      • Respiratory Protection
      • IIPP

vi. Monthly Safety Distributions
   a. Kitchen Safety
   b. Fire Safety

vii. Committee Member Comments

viii. Adjournment
LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Minutes
September 28, 2021. Via Zoom

Attendees: Lt. Yap, Brian Shields, Robert Remeta, Bob Rapoza, Vicki Lerch, Tracy Bejarano, Roberta Maroney

Meeting called to order at 2:05 p.m.

Review of last meeting’s minutes

Old Business

New Business

Reports
Annual Security Report
  a) Sent out October
  b) Posted on LBCC website

Shakeout 2021
  a) Email sent out instead of actual drill
  b) Drill in 2022
  c) Recruiting building emergency coordinators

Ridelink Transportation Survey
  a) Mid-October

Shuttle Service
  a) Service restarted October 11. Email sent to students/staff. Two stops: LAC Lot H and PCC Roundabout on PCH

Recruit Faculty Members for EPSAC
  a) Reached out to Kim Casuga and VP Douglas for assistance

*No safety / IAQ inspections were requested

*Roberta Maroney introduced as Kaye’s replacement note taker for EPSAC meetings

Monthly Safety Distributions – to be posted In the Loop
  a) PPE
  b) Shop Ergonomics

Committee Member Comments
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Adjournment  Meeting adjourned at 2:30 p.m.

Next meeting:  TBD
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Emergency Preparedness and Safety Advisory Committee Meeting Agenda
December 14, 2021, 2021  1:00 – 1:30 p.m. via Zoom

ITEM

i. Welcome/Introductions

ii. Approval of last meeting’s minutes

iii. Old Business

   a. Training Requests from Staff/Faculty (Robert/Lubert)
   b. LAC ADA Site Barrier Removal Project Phase III (Brian)

iv. New Business

   a. Ridelinks Transportation Survey
   b. CUPA
   c. Parking Lot Lights Project
   d. Recruit members from Faculty

v. Reports

   a. Safety Inspections/IAQ Investigations (Lubert)
   c. Quarterly Online Safety Training (Lubert)
      • Blood Borne Pathogen

vi. Monthly Safety Distributions

   a. Holiday Safety

vii. Committee Member Comments

viii. Adjournment

Future meeting dates, via Zoom
  March 8, 2022   1:00-2:00pm
  May 10, 2022    1:00-2:00pm
  September 13, 2022  1:00-2:00pm
  December 13, 2022  1:00-2:00pm
LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Notes
December 14, 2021, 2021 1:00 – 1:30 p.m. via Zoom

Attendees: Lubert Iglesia, Bob Rapoza, Lt. Yap, Robert Remeta, Maria Ek Ewell, Vicki Lerch, Tracy Bejarano, Roberta Maroney

Meeting called to order at 1:03pm

Approval of last meeting’s minutes
- Motion by Bob Rapoza
- 2nd by Tracy Bejarano
- Motion Carried.

Training Requests from Staff/Faculty (Robert/Lubert)
- Reach out to Keenan if LBCC has enough credits to conduct ladder safety training for Facilities team – Lubert to let Brian know

LAC ADA Site Barrier Removal Project Phase III (Brian)
- Bond Team completed barrier projects in front and alongside of Facilities
- T building railing in progress and in front of Q building
- C and R handrails waiting on delivery/installation.
- Concrete work in front of T is complete and O1 and O2 complete
- Concrete in phase 3 of 6: in front of R (men’s locker room entrance NE corner) sidewalk and ramp by mailroom entrance needs re-design. Ahead of schedule. Bond to update Tina

Ridelinks Transportation Survey
- Need better response (Dec. 20 deadline)
- Communications sending out reminder emails
- Gathering more info on survey
- Lubert to add unicycle to “mode of transportation” 🚴

CUPA Inspection for both campuses
- Hazardous materials and waste storage areas inspection for both campuses complete, LBCC in compliance
- Minor fixit issues (signage, misc.)

Parking Lot Lights
Working with Facilities and Contracts. Parking lots at LAC campus left out of LED project. Goal for next year is to have all LAC parking lot lights to be on LED

Recruitment of faculty members for EPSAC.
- Lubert reached out to Suman, waiting on response for members to nominate

Safety Inspections/IAQ Investigations (Lubert) / none

- Sept. – slight uptick, 5 vandalism, 1 bike theft, 1 car theft (car theft usually happens at auto shows on Sundays... VETS parking lot.
- Oct. – downtick, 1 petty theft and the ongoing Rudy Revell issues/concerns
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- Nov. – a couple of car burglaries at safe parking, grand theft, vandalism
- Dec. – One auto burglary at PCC

Quarterly Online Safety Training (Lubert)

- Blood Borne Pathogen

Monthly Safety Distributions

- Holiday Safety added to “In the Loop”

Committee Member Comments:

A much larger SP2022 return to campus anticipated
As a result, seeking more bldg. emergency coordinators for training and prep for evacuation

Faculty reps back on campus, discuss possible refresher trainings we need to get out to staff

Evacuation training (active killer) with Keenan…building specific / several trainings pending. Bob to review with VPs of Student Services and Academic Affairs to schedule and Robert working with classified union

Covid / Keenan trainings (suggested)...for staff only. Robert to follow up with Kim C.

The Bell telephone stand previously found outside the SE corner of the E building is missing. Bob to research his emails for possible whereabouts.

Happy Birthday Vicki! 😊

Adjournment: 1:24pm

Future meeting dates, via Zoom (until further notice)
  March 8, 2022  1:00-2:00pm
  May 10, 2022  1:00-2:00pm
  September 13, 2022  1:00-2:00pm
  December 13, 2022  1:00-2:00pm