

LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Agenda

March 10, 2020 13:30-14:30, LAC T2065

ITEM

i. Welcome/Introductions

ii. Approval of last meeting's minutes

iii. Old Business

- a. Training Requests from Staff/Faculty (Jeanie/Mike Biggs/ Lubert)
- b. Emergency Supplies Assessment/Inventory (Lubert)
- c. Voted in Lubert Iglesia as new Co-Chair (Mike)
- d. Emergency Operations Executive Team Training prep meetings were held on January 10th and January 21st.
- e. Committee Member comments follow up

iv. New Business

- a. TaPS trainings (Active Killer) – LAC
- b. Flex Day Workshops – March 19, 2020 at PCC
 - o Stop the Bleed
 - o Student First Approach – Prevention, Intervention, and Empowerment

v. Reports

- a. Safety Inspections/IAQ Investigations (Lubert)
- b. Monthly Crime Statistics/ Crime Trends (Lieutenant Martinez)
- c. Quarterly Online Safety Training (Lubert)
 - Lead and Asbestos Awareness
 - Hearing Loss Protection
 - Heat Illness Prevention

vi. Monthly Safety Distributions

- a. Earthquake Safety
- b. Bees and Fire Ants
- c. Sun Protection

vii. Committee Member Comments

viii. Adjournment

Next meeting:

May 12, 2020 1:30 – 2:30 p.m. PCC AA101D

LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Minutes

March 10, 2020 1:30-2:30 p.m. LAC T2065

Attendees: Lubert Iglesia, Mike Biggs, Eric Borin, Lt. Martinez, Kaye Koppe

Meeting called to order at 1:35 p.m.

Review of last meeting's minutes

- o Minutes were reviewed; Motion by Eric Borin and seconded by Lubert Iglesia to approve the Minutes. Motion carried unanimously.

Old Business

- a) Training Requests from Staff/Faculty (Lubert/Mike)
 - o No new requests
 - o Lubert will be conducting "Personal Safety for Older Adults" on March 16th in the Senior Center at PCC
 - o Discussion regarding name change of trainings from "Active Shooter" to "Active Killer"
 - Killers use more than one means of killing
- b) Emergency Supplies Assessment/Inventory (Lubert)
 - o Command Centers at LAC
 - Bldg. T, 2nd floor Marlene Drinkwine's office
 - O1 108
 - o Command Center at PCC
 - Bldg. AA Conference Room
- c) Voted in Lubert Iglesia as new Co-Chair (Mike)
- d) Emergency Operations Executive Team Training prep meetings were held on January 10th and January 21st (Lubert)
 - o Marlene requested the next training to be on March 27th
 - o Discussion detailing trainings –
 - To train VPs', Communication's roles as commanders
 - Lt. Martinez leads trainings
 - Duty Manager in Facilities
- e) Committee Member comments follow up (Mike)
 - o None

New Business

- a) TaPS trainings (Active Killer) – PCC (Lubert)
 - o Poor turn out for trainings
 - o LAC - March 12, 2020 is Bldg. T training in D 237, Bldg. L training in T 2376
 - o May be cancelling future training temporarily because of Coronavirus concerns
- b) Flex Day Workshops – March 19, 2020 at PCC
 - o Stop the Bleed
 - o Student First Approach – Prevention, Intervention, and Empowerment

Reports

- a) Safety Inspections/IAQ Investigations (Lubert)
 - a. Keenan's Safety Walk Through was February 25th, 27th, 28th
 - o No major corrections needed
- b) Monthly Crime Statistics/Crime Trends (Lt. Martinez)
 - a. There have been a few bike thefts
 - b. A female was arrested at PCC for disturbance at ATM machine
 - c. A male student was arrested at LAC for threatening students
 - d. A student was arrested for assault with a deadly weapon (car)
- c) Quarterly Online Safety Training (Lubert)
 - o Lead and Asbestos Awareness
 - o Hearing Loss Protection
 - o Heat Illness Prevention

Monthly Safety Distributions – to be posted In the Loop

- a) Earthquake Safety
- b) Bees and Fire Ants
- c) Sun Protection

Committee Member Comments

- a) Eric Borin said that the front door to the DSPS office at PCC needs locking mechanism
 - a. Lubert asked Eric to forward the requests to him
- b) Discussion regarding EPSAC involvement in keeping staff and students informed about Coronavirus threats and how the college is preparing
 - a. This week's entire Department Head meeting will be focused on this topic
- c) Jeanie Harris asked that the lack of paper towels at PCC be brought to committee's attention

Adjournment Meeting adjourned at 2:03 p.m.

Next meeting: May 12, 2020 1:30 – 2:30 p.m. PCC AA101D

LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Agenda

May 12, 2020 13:30-14:30, Via Skype

ITEM

i. Welcome/Introductions

ii. Approval of last meeting's minutes

iii. Old Business

- a. Training Requests from Staff/Faculty (Jeanie/Mike Biggs/ Lubert)
- b. TaPS trainings (Lubert)
- c. Committee Member comments follow up

iv. New Business

- a. Door Security & Access Control (Bob/Lubert)
- b. Covid-19 Testing at LBCC (Sean Rivell)
- c. Other Trainings (Lubert)

v. Reports

- a. Safety Inspections/IAQ Investigations (Lubert)
- b. Monthly Crime Statistics/ Crime Trends (Lieutenant Martinez)
- c. Quarterly Online Safety Training (Lubert)
 - Ladder Safety
 - Electrical Safety
 - PPE

vi. Monthly Safety Distributions

- a. PPE
- b. Identity Theft

vii. Committee Member Comments

viii. Adjournment

Next meeting: TBD

LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Minutes

May 12, 2020 1:30-2:30 p.m. Via Skype

Attendees: Robert Remeta, Officer Stinson, Lubert Iglesia, Eric Borin, Bob Rapoza, Jeanie Harris, Tracy Bejarano, Vicki Lerch, Ricardo Harris, Kaye Koppe

Meeting called to order at 1:34 p.m.

Review of last meeting's minutes

- o Minutes were reviewed; a typographical error was found. Motion by Eric Borin and seconded by Robert Remeta to approve the Minutes with change. Motion carried unanimously.

Old Business

- a) Training Requests from Staff/Faculty (Lubert)
 - o Jeanie asked that another CPR training be made available
- b) TaPS trainings have been postponed.
 - o Suggested that Active Killer Training videos be obtained through Keenan
- c) Committee Member comments follow up (Lubert)
 - o Robert inquired about Keenan providing information on how to remove gloves and masks properly.
 - a. Lubert suggested that Jerome Pena may be able to train us, as he works in the medical field.
 - b. Suggested to reach out to the Nursing Department for training, and perhaps it can be offered as Flex Credit

New Business

- a) Door Security & Access Control (Bob)
 - o Comprehensive review of locking system was done
 - o P2S Engineering will determine new system. Omni codes will no longer be used
 - o Seeking to integrate lock down ability remotely
- b) Covid-19 Testing at LBCC (Lubert)
 - o Two testing sites, both by appointment. 250 appointments available per site:
 - o PCC, Parking Lot 2. Hours 10:00 a.m. – 1:00 or 2:00 p.m.
 - o Vets Stadium. Hours 3:00 p.m. – 6:00 p.m.
- c) Other Trainings (Lubert)
 - o Lubert will tentatively be conducting "Personal Safety for Older Adults" in September in the Senior Center at PCC if we are back on campus, or may conduct remotely.

Reports

- a) Safety Inspections/IAQ Investigations (Lubert)
 - a. Keenan's Safety Walk Through was February 25th, 27th, 28th
 - o Meeting on May 15th to address any issues
- b) Monthly Crime Statistics/Crime Trends (Officer Stinson)
 - a. Campuses have been relatively quiet
 - b. April 2nd, reports of vandalism and graffiti
 - c. May 1st, Special accident – bike collided with wheelchair. Paramedics responded.
- c) Quarterly Online Safety Training (Lubert)
 - o Ladder Safety
 - o Electrical Safety
 - o PPE

Monthly Safety Distributions – to be posted In the Loop

- a) PPE
- b) Identity Theft

Committee Member Comments

- a) Motorcycle racing around O1 and O2 has ceased
- b) LAC Nursing office has a link for training on Mental Health. Link will be included at next meeting

Adjournment Meeting adjourned at 2:08 p.m.

Next meeting: TBD

LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Agenda September 22, 2020 2:00 – 3:00 p.m. via Zoom

ITEM

i. Welcome/Introductions

ii. Approval of last meeting's minutes

iii. Old Business

- a. Classroom Safety Issues - Door Lock update (Facilities)
- b. Training Requests from Staff/Faculty (Jeanie/Mike Biggs/ Lubert)
- c. Updating Reporting Safety Concerns (Lubert)
- d. Covid-19 Testing Update (Lubert)
- e. "Personal Safety for Older Adults" training (Lubert)

iv. New Business

- a. Lt. Martinez retirement (Bob)
- b. Covid-19 Trainings from Keenan
- c. Future meeting dates/location for 2020/2021 via Zoom (*tentatively*)
 - o December 8, 2020 2:00 – 3:00 p.m.
 - o March 9, 2021 2:00 – 3:00 p.m.
 - o May 11, 2021 2:00 – 3:00 p.m.

v. Reports

- a. Safety Inspections/IAQ Investigations (Lubert)
- b. Monthly Crime Statistics/ Crime Trends (Officer Stinson)
- c. Quarterly Online Safety Training (Lubert)
 - Bloodborne Pathogen
 - Utility Cart Training

vi. Monthly Safety Distributions

- a. Holiday Safety
- b. Fire Safety

vii. Committee Member Comments

viii. Adjournment

Next meeting date:

December 8, 2020 2:00 – 3:00 p.m. via Zoom

LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Minutes

September 22, 2020 2:00-3:00 p.m. Via Skype

Attendees: Officer Stinson, Lubert Iglesia, Bob Rapoza, Tracy Bejarano, Vicki Lerch, Maria Ek Ewell, Kaye Koppe

Meeting called to order at 1:35 p.m.

Review of last meeting's minutes

- o Minutes were reviewed; Motion by Bob and seconded by Vicki to approve the Minutes as presented. Motion carried unanimously.

Old Business

- a) Classroom Safety Issues - Door Lock update (Lubert/Tracy)
 - o May be completed, need confirmation from Facilities
- b) Training Requests from Staff/Faculty (Lubert) – None
- c) Updating Reporting Safety Concerns (Lubert)
 - o Lt. Martinez retired, and Danny To is the Interim Deputy Director of Facilities, Operations and Maintenance. Lubert will update when both positions are filled permanently
- d) Covid-19 Testing Update (Lubert)
 - o Vets Stadium hours are 10:00 a.m. - 1:00 p.m. and 3:00 – 6:00 p.m.
 - o Starting in October on Thursdays only, there will be a Flu Shot Drive-through at Vets Stadium from 3:00 – 6:00 p.m., through November 19th, while supplies last
- e) "Personal Safety for Older Adults" training (Lubert)
 - o Cancelled due to Covid-19. Will be rescheduled via Zoom

New Business

- a) Lt. Martinez retirement (Bob)
 - o Officer Stinson is filling in for Lt. Martinez since his retirement in August
 - o The City of Long Beach is searching for a replacement
 - o Interim Superintendent Bynum wants to be a part of the search
- b) Covid-19 Trainings from Keenan (Lubert)
 - o Proper glove and mask trainings available at Safe College – "Health". Anyone can visit this site
- c) Future meeting dates/location for 2020/2021 via Zoom (tentatively)
 - o December 8, 2020 2:00 – 3:00 p.m.
 - o March 9, 2021 2:00 – 3:00 p.m.
 - o May 11, 2021 2:00 – 3:00 p.m.

Reports

- a) Safety Inspections/IAQ Investigations (Lubert)
 - o Lubert and Sean Michael checked Bldg. JJ at PCC regarding snap on cabinets Lubert requested Installation Manuel to ensure proper installation of cabinets
- b) Monthly Crime Statistics/Crime Trends (Officer Stinson)
 - a. Campuses have been relatively quiet, although the public has still been on campuses day and night
 - b. Trespassing Notices have been given
 - c. Student working with metal in Bldg. II at PCC cut his hand. Paramedics were called
 - d. Police Officer's vehicle hit a fire hydrant at a slow rate of speed at PCC. No injuries sustained
 - e. Increase in skateboard calls at the Child Development Center at Bethany Church
 - f. Bicycle riders are on campus at LAC. Extra patrols are on watch for these
 - g. Vicki shared signs that are posted on campuses with information regarding where to call or go online for services that students can no longer come on campus for
- c) Quarterly Online Safety Training (Lubert)
 - o Blood Pathogen
 - o Utility Cart Training

Monthly Safety Distributions – to be posted In the Loop

- a) Holiday Safety
- b) Fire Safety

Committee Member Comments

- a) Bob commented on how Covid-19 has changed so many things. He and Lubert are still working on issues even off campus.
- b) HR is working on permanently filling the position of Manager, EHS and Parking Services. Bob thanked Lubert for the great job he is doing as Interim.

Adjournment Meeting adjourned at 2:26 p.m.

Next meeting: December 8, 2020 2:00 – 3:00 p.m. via Zoom

LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Agenda

December 8, 2020 2:00 – 3:00 p.m. via Zoom

ITEM

i. Welcome/Introductions

ii. Approval of last meeting's minutes

iii. Old Business

- a. Training Requests from Staff/Faculty (Jeanie/Mike Biggs/ Lubert)
- b. Updating Reporting Safety Concerns (Lubert)
- c. Covid-19 Testing Update (Lubert)

iv. New Business

- a. Welcome new Lieutenant Abram Yap (Bob)
- b. SSO Sgt. Velasco (Military Leave)
- c. Shakeout 2020
- d. Covid-19 Trainings from Keenan

v. Reports

- a. Safety Inspections/IAQ Investigations (Lubert)
- b. Monthly Crime Statistics/ Crime Trends (Lt. Yap/Officer Stinson)
- c. Quarterly Online Safety Training (Lubert)
 - Fire Extinguisher Safety
 - Forklift Safety

vi. Monthly Safety Distributions

- a. Earthquake Safety

vii. Committee Member Comments

viii. Adjournment

Future meeting dates, via Zoom

March 9, 2021 2:00 – 3:00 p.m.

May 11, 2021 2:00 – 3:00 p.m.

LONG BEACH COMMUNITY COLLEGE DISTRICT

Emergency Preparedness and Safety Advisory Committee Meeting Minutes

December 8, 2020 3:00-4:00 p.m. Via Zoom

Attendees: Lt. Yap, Bob Rapoza, Tracy Bejarano, Mike Biggs, Jeanie Harris, Eric Borin, Brian Shields, Kaye Koppe

Meeting called to order at 3:08 p.m.

Review of last meeting's minutes

- o Minutes were reviewed; Motion by Eric and seconded by Mike to approve the Minutes as presented. Motion carried unanimously.

Old Business

- a) Training Requests from Staff/Faculty (Mike) – None
- b) Updating Reporting Safety Concerns (Mike)
 - o Per Accreditation process, Lubert will be posting meeting agendas and minutes on EHS area of LBCC's website
- c) Covid-19 Testing Update (Mike)
 - o Vets Stadium hours are 10:00 a.m. - 1:00 p.m. and 2:00 – 6:00 p.m. Monday - Friday
 - o PCC hours are 10:00 a.m. – 1:00 p.m. Monday – Friday
 - o PCC Parking Structure will now be utilized
 - o Site testing is extended to June 30, 2021
 - o Giving 1,200 – 1,400 tests a day at each site

New Business

- a) Welcome Lieutenant Abram Yap (Bob)
 - o Lt. Yap introduced himself and gave a brief history of his involvement and positions within LBPD
- b) SSO Sgt. Velasco is returning to LBCC from Military Leave.
- c) Shakeout 2020
 - o Was held on October 13th at 10:13 a.m.
- d) Covid-19 Trainings from Keenan (Bob)
 - o Visit Keenan's Safe College Website and search "Corona Virus" for trainings

Reports

- a) Safety Inspections/IAQ Investigations (Bob)
 - o Green squares in parking structure are designated EV Charging Only parking spaces
- b) Monthly Crime Statistics/Crime Trends (Lt. Yap)
 - a. 6 Calls for Service to check campuses have taken place from November 8th to present
 - o 3 at PCC
 - 1. One for trespassing after hours on campus, two others were not on campus
 - o 3 at LAC
 - 1. A section of lighting was taken from Bldg. M.
 - 2. A camera lens was taken from K119
 - 3. Hit and Run on Carson and Clark. Suspect ran on to campus
- c) Quarterly Online Safety Training (Mike)
 - o Fire Extinguisher Safety – Facilities and Parking trained through Keenan
 - o Forklift Safety

Monthly Safety Distributions – to be posted In the Loop

- a) Earthquake Safety

Committee Member Comments

- a) Brian spoke on Door Safety
 - o Update to omni codes taking place
 - o Bldg. Q need door update – hardware is coming in
 - o Lubert will follow up with Brian
- b) Eric commented on PCC DSPS main door into department. There is no effective way to keep some from getting in. Asked if this has been evaluated.
- c) Brian spoke of construction of MM phase 1.
District electrician noticed students accessing May Avenue (taking down bollards to gain access) through buildings QQ & Horticulture heading towards JJ lot. A taxi cab was also seen accessing May Avenue
- d) Jeanie inquired if COVID-19 testing is by appointment only, was informed yes, that is correct

Adjournment Meeting adjourned at 3:42 p.m.

Next meeting: March 9, 2021 2:00 – 3:00 via Zoom