Examples of Method of 16-Week Calendar Class-Length Calculation

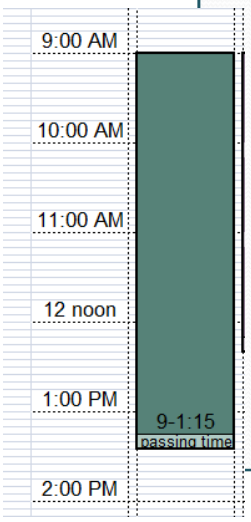
A 4-Hour Class that Meets Once a Week for 16 Weeks

- Multiply the Catalog hours X 18
- Divide the total hours by 16 for new weekly hours
- Divide weekly hours by the number of meetings per week
- Subtract 1 from the number of full hours in the meeting pattern
- Multiply the (last full hour + any remaining decimal) X 50
- Add the resulting hours and minutes

- 4 X 18 = 72 total hours
- 72 / 16 = 4.5 hours/week
- 4.5 / 1 meeting = 4.5
  4.5 hours in each meeting pattern
- 4 – 1 = 3 hours
- 1.5 X 50 = 75 minutes
- 3 hours + 75 minutes =
  4 hours and 15 minutes

Three 10-minute breaks

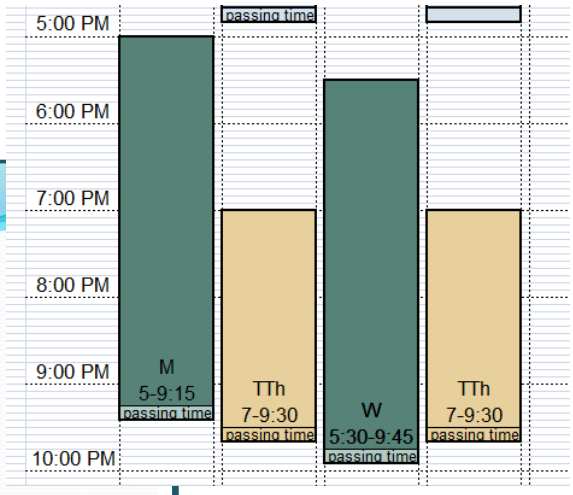
10-minute passing time after the end of class in lieu of a break



A 5-Hour Class that Meets Two Times a Week for 16 Weeks

- Multiply the Catalog hours X 18
- Divide the total hours by 16 for new weekly hours
- Divide weekly hours by the number of meetings per week
- Subtract 1 from the number of full hours in the meeting pattern
- Multiply the (last full hour + any remaining decimal) X 50
- Add the resulting hours and minutes

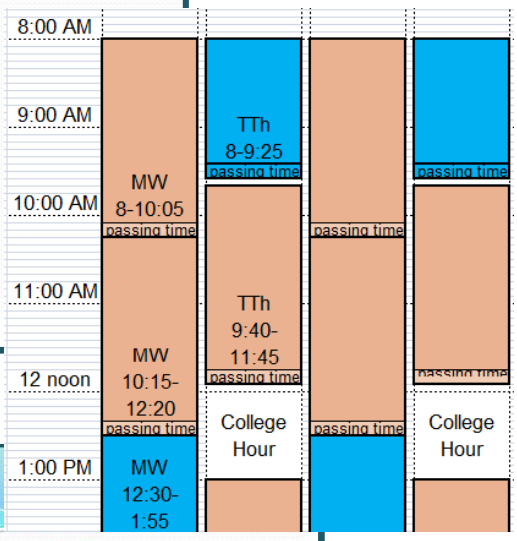
- 5 X 18 = 90 total hours
- 90 / 16 = 5.63 hours/week
- 5.63 / 2 meetings = 2.815, Round to 2.8
  2.8 hours in each meeting pattern
- 2 – 1 = 1 hours
- 1.8 X 50 = 90 minutes
- 1 hours + 90 minutes =
  2 hours and 30 minutes



A 3-Hour Class that Meets Twice a Week for 16 Weeks

- Multiply the Catalog hours X 18
- Divide the total hours by 16 for new weekly hours
- Divide weekly hours by the number of meetings per week
- Subtract 1 from the number of full hours in the meeting pattern
- Multiply the (last full hour + any remaining decimal) X 50
- Add the resulting hours and minutes

- 3 X 18 = 54 total hours
- 54 / 16 = 3.38 hours/week
- 3.38 / 2 meetings = 1.69, Round to 1.7
  1.7 hours in each meeting pattern
- 1 – 1 = 0 hours
- 1.7 X 50 = 85 minutes
- 0 hours + 85 minutes =
  1 hour and 25 minutes



A 4-Hour Class that Meets Twice a Week for 16 Weeks

- Multiply the Catalog hours X 18
- Divide the total hours by 16 for new weekly hours
- Divide weekly hours by the number of meetings per week
- Subtract 1 from the number of full hours in the meeting pattern
- Multiply the (last full hour + any remaining decimal) X 50
- Add the resulting hours and minutes

- 4 X 18 = 72 total hours
- 72 / 16 = 4.5 hours/week
- 4.5 / 2 meetings = 2.25, Round to 2.3
  2.3 hours in each meeting pattern
- 2 – 1 = 1 hour
- 1.3 X 50 = 65 minutes
- 1 hour + 65 minutes =
  2 hours and 5 minutes