

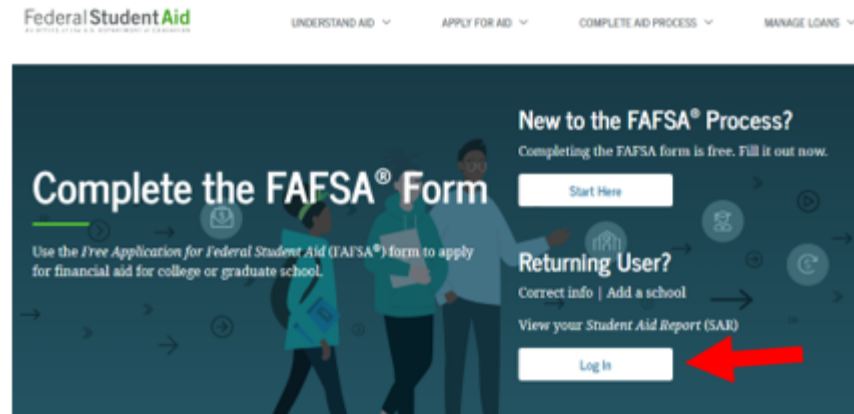


Federal Work Study (FWS) Program at LBCC

Long Beach City College
Financial Aid Office
4901 E. Carson Street, R-13
Long Beach, CA 90808

Step One: Complete a FAFSA Application

Log in to www.studentaid.gov/fafsa and complete a FAFSA application beginning October 1st of each academic year. FWS is a very limited program, and not all who apply are able to secure jobs.



Step Two: Submit an FWS Interest Card

FWS Interest cards are emailed to the address on file every summer. Failure to complete the survey by set deadline will result in your FWS Award being rescinded. Note: the survey link is also available on our FWS website:

<https://www.lbcc.edu/post/federal-work-study>

Step Three: Attend the LBCC Hiring Fair

The Financial Aid Office hosts an annual hiring event where students are able to meet with various departments for same day interviews. A list of hiring departments can be found on the FWS website. Opportunities are immediate so come dressed for success. The LBCC FWS Hiring Event is typically held in July.



Step Four: Once you have been offered a job, head to the Financial Aid Office for the final step

Once a student is offered a job on-campus, they will need to complete a new hire packet. These are available at the Financial Aid office for pickup. You must show a signed Assignment Notice (given to you by the hiring supervisor) in order to receive a packet.

The following items must be submitted:

- Completed FWS Hiring Packet
- Government-issued ID
- Signed Social Security Card
- Voided Check (for direct deposit)
- Copy of class schedule
- Assignment Notice Signed by the hiring supervisor



FWS Program Requirements:

- FWS applicants must be enrolled in a minimum of 6 units per academic term
- FWS Applicants must be meeting SAP. Please visit: <https://www.lbcc.edu/financial-aid-policies> to review the current LBCC SAP policy.
- FWS applicants must have remaining unmet need

Important Notes:

- FWS Students are able to work up to 16 hours per week
- FWS Students are not allowed to work during scheduled class time
- FWS Students are not eligible for Holiday pay
- New FWS Students are paid \$15/hour and returning FWS Students are paid \$15.75/ hour.

Federal Work Study Contact Information

Erika Rodriguez, Financial Aid Advisor

Email: erodriguez@lbcc.edu

Trelton Spencer, Financial Aid Specialist

Phone: (562) 938-4570

Email: tspencer@lbcc.edu

