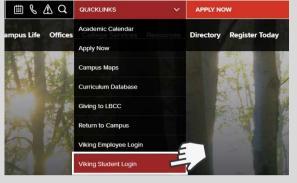
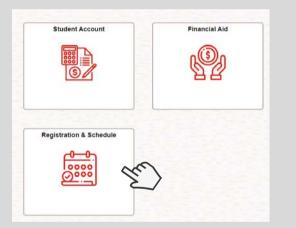
HOW TO: Add A Class With An "Add Code"

This guide outlines the process for students to add a class using a **"PERMISSION NUMBER"/"ADD CODE"** through the Viking Student System. This applies to students on the waitlist for a class or trying to add a class after the semester started.

1. Go to www.lbcc.edu click on "Quicklinks," & select "Viking Student Login"



3. Click on "Registration & Schedule"



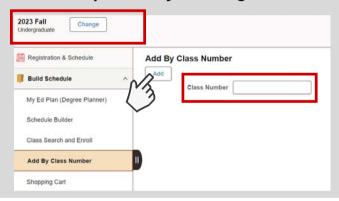
5. Click on "Shopping Cart" and select "Change Preferences."

Build Schedule	^	Your SI	hopping Car	rt					
My Ed Plan (Degree Planner)		Select	Availability	Class	Description	Session	Days and Times	Room	Preference
Schedule Builder Class Search and Enroll Add By Class Number	1		Wait List	Class 50498	COUNS 48 Career Exploration	D1X Sum or Win Less than 3Wks	Arranged	Online	Change Preference
Shopping Cart		R						\checkmark	
View Schedule	~								
Update Schedule	~								

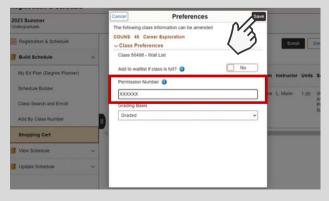
2. Enter LBCC Viking ID# & Password.



4. Click "Build Schedule" & then "Add By Class Number." Select Term (i.e. Fall 2023) & enter your 5-digit class #.



6. Enter your Permission # (given by professor). Click save and enroll.





For further assistance, contact our Welcome Center Email: getstarted@lbcc.edu | Phone: (562)938-4049