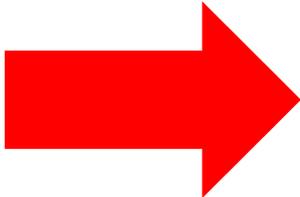


# **How to Enroll in the ESL Learning Center**

**Instructions for Fall 2022**

# Step 1: Go to the Viking Portal

**Click here**  [Viking Portal](#)

**Call the ESL Office if you need help enrolling: 562-938-3037**

# Step 2: Log in to the Viking Portal

1. Enter your Viking ID number (this is your student ID number)

2. Enter your password

3. Click **Login**



VIKING PORTAL

VikingID / EmployeeID

Password

**B** LONG BEACH CITY COLLEGE

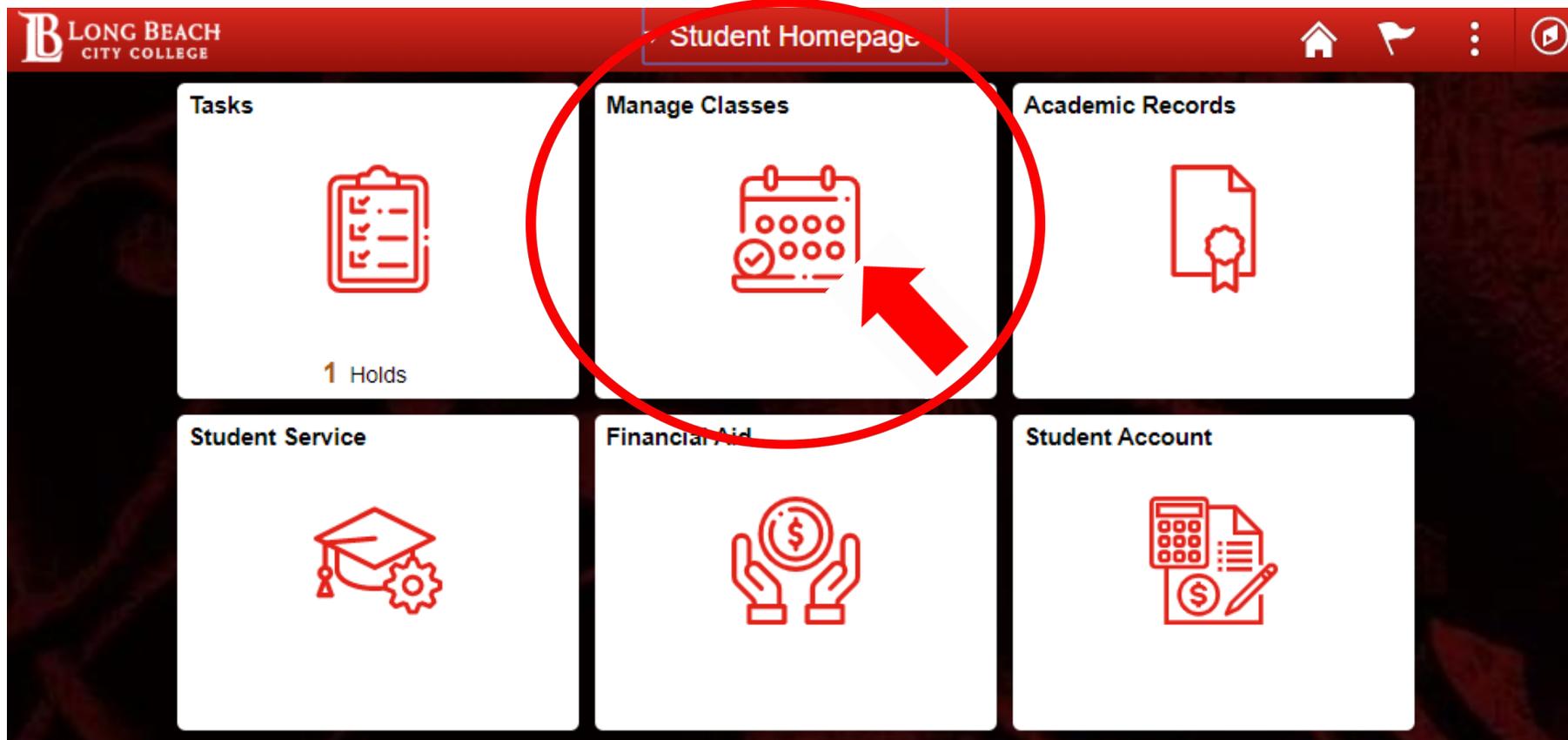
Login Change Password New/Forgotten Password

- [Student Login Help](#)
- [Faculty/Staff Login Help](#)

Need password help? Click here  [Password Help Guide](#)

Call the ESL Office if you need help enrolling: 562-938-3037

# Step 3: Choose Manage Classes



**Call the ESL Office if you need help enrolling: 562-938-3037**

# Step 4: Add the ESL Learning Center by Class Number

The screenshot shows the 'Student Homepage' with a red header bar containing a back arrow and 'Student Homepage' on the left, and 'Add By Class Number' on the right. Below the header, the current semester is '2022 Fall Undergraduate' with a 'Change' button next to it, marked with a red circle '1' and a mouse cursor. A left sidebar contains menu items: 'Manage Classes', 'View My Classes', 'Enroll in Classes', and 'Add By Class Number', which is highlighted in green and marked with a red circle '2' and a mouse cursor. The main content area is titled 'Add By Class Number' and features a 'Class Number' label next to an empty input field, marked with a red circle '3' and a mouse cursor. To the right of the input field is an 'Add' button, marked with a red circle '4' and a mouse cursor.

1. Look for **2022 Fall** in the top left corner. If you don't see **2022 Fall** click **Change** and choose **2022 Fall**.
2. Click **Add By Class Number**
3. Enter this number in the **Class Number** box: **70378**
4. Click the **Add** button

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# Step 5: Complete Enrollment

2022 Fall  
Undergraduate

Manage Classes

View My Classes

Enroll in Classes

Add By Class Number

**Shopping Cart** 1

Drop Classes

**Your Shopping Cart**

Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences
 2	Open	Class 70378	ESLLC 699 Basic Skills for ESL Students	1 Regular Academic Session	WEB			0.00		<a href="#">Change Preferences</a>

3 Enroll Delete Validate

1. Click **Shopping Cart**
2. Click the box under **Select** (the box should be blue after you click it)
3. Click the **Enroll** button
4. When the question appears, click **Yes**

Are you sure you want to enroll?

4 Yes No

Call the ESL Office if you need help enrolling: 562-938-3037

# Good Job! You Are Enrolled!

## CONGRATULATIONS

You are enrolled into ESLLC 699 – Basic Skills for ESL Students class



**ESLLC 699 - Basic Skills for ESL Students**

This class has been added to your schedule.

You are enrolled in the ESL Learning Center for Fall 2022.  
Don't forget to enroll again next semester too!

**Call the ESL Office if you need help enrolling: 562-938-3037**