

HIGH SCHOOL DUAL ENROLLMENT FORM

Long Beach City College is proud to offer dual enrollment to our local high school students, allowing students the opportunity to complete college coursework while still attending high school. For more details, visit the LBCC Dual Enrollment site at www.lbcc.edu/post/dual-enrollment-students

Steps for New Dual Enrollment Students (check one below)

Email careerpathways@lbcc.edu if you are unsure of which box to check

Individual Dual Enrollment

1. Complete the LBCC admissions application online at www.lbcc.edu.
2. Submit this form with all required signatures to the Admissions & Records Office, A-1075 at [LAC](#) or GG-102 at [PCC](#).
3. Enroll in the requested class during Open Registration.
4. If approved, only your enrollment fees will be waived.

Early College Pathways Partnership Program (ECPP Program Track)

1. Complete the LBCC admissions application online at www.lbcc.edu.
2. Submit this form with all required signatures to Career Pathways Support Services at careerpathways@lbcc.edu.
3. If approved, your enrollment fees and health fee will be waived and you may be exempt from the textbook fees.

Steps for Continuing Dual Enrollment Students

(Individual Dual Enrollment and ECPP Program)

- Each term, submit a new High School Dual Enrollment form with all required signatures. A hold is placed on your record that restricts your enrollment for future terms until this form is submitted. If you skipped enrollment for both the past Fall and Spring semester you are considered a returning student and must also complete and resubmit the LBCC admissions application on-line. Individual dual enrollment students submit this form to the Admissions & Records Office, A-1075 at [LAC](#) or GG-102 at [PCC](#). ECPP Program students submit this form to careerpathways@lbcc.edu.
- **If the desired course has a prerequisite, students must complete the assessment process and meet the stated prerequisite level**
- **Graduating High School Seniors:** In the semester before you graduate from high school, notify the Admissions & Records office to continue your studies at LBCC. Once this is noted in your records, complete a new admissions application.

Additional Information

Dual enrollment provides opportunity for advanced academic or vocational work for high school students capable of advanced work. It is not intended as remedial or make-up work. Students must be currently enrolled in a K-12 school, and may enroll in up to 11 units in each Fall and Spring term, or 5 units in Winter and Summer terms. A GPA of 2.0 or better at LBCC is required to continue as a dual enrollment student.

DUAL ENROLLMENT STATUS ___ New ___ Continuing ___ Returning **APPLICATION TERM** ___ Fall ___ Winter ___ Spring ___ Summer **YEAR:** _____

Last Name: _____ First Name: _____ MI: _____ Date of Birth: _____

Phone #: _____ Email Address: _____

High School Name: _____ High School SLC/Pathway: _____ Anticipated HS Grad Date: _____ HS GPA: _____

High School Student ID # _____ LBCC/Viking ID #: _____ LBCC Course Name/Class # _____

STUDENT SIGNATURE

I have reviewed and accept the terms listed above, and I acknowledge that LBCC shares information about participation in this program with my school and school district:

Student Name (Print) _____ Signature _____ Date _____

HIGH SCHOOL PRINCIPAL OR DESIGNEE RECOMMENDATION:

I certify that this student is capable of advanced academic work. Additionally, no more than 5% of students at this grade level have been approved to attend a community college during the summer term.

Principal or Designee Name (Print) _____ Signature _____ Date _____

PARENT/GUARDIAN ACKNOWLEDGEMENT:

I authorize my child to enroll in a college level course at LBCC. I understand that my child **will not** be afforded any special status or supervision as a result of his/her minor status. Per federal educational privacy laws (FERPA), I **will not** have access to my child's student records, including grades and transcripts, without his/her written consent, minor status notwithstanding.

Parent Name (Print) _____ Signature _____ Date _____

| LBCC Enrollment Services | LBCC Career Pathways |
|--|----------------------|
| Date Received: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied Notes: | Student Group: |