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## 2018-2019 Financial Aid Direct Loan Application

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NOTE: Requirements 1-5 must be satisfied before a Direct Student Loan Application can be submitted.

### 1. Complete the 4 page LBCC Direct Student Loan Application

Every Question and Field must be Completed– otherwise, processing will be delayed.

**Fall Application Deadline**  
**November 16, 2018**

**Spring Application Deadline**  
**April 12, 2019**

### 2. Submit a Comprehensive Student Education Plan (SEP)

Schedule an appointment with an academic counselor to create a Student Educational Plan.

Contact the Counseling Office at (562) 938-4561 or (562) 938-3920 or go to <http://www.lbcc.edu/counseling/> to schedule an appointment online.

### 3. Print your LOAN HISTORY from NSLDS

**\*\*Please access your loan history even if you have not borrowed in the past.  
Print the screenshot and attach it to your loan application.\*\***

- Go to the National Student Loan Data System (NSLDS): <http://www.nslsds.ed.gov/> and click FINANCIAL AID REVIEW.
- Log in using your FSA ID that was used to sign your FAFSA (be sure to keep your FSA ID safe and secure).
- View the Financial Aid Review screen, which lists details about your prior loans. PRINT THE SCREEN and attach a copy to your loan application. Submit both documents to the Financial Aid Office. If you have questions about this screen, call the U.S. Department of Education at 1-800-433-3243.

### 4. Complete Your Entrance Counseling and Master Promissory Note (New Borrowers Only).

- Complete Entrance Counseling (EC) and Master Promissory Note (MPN) prior to submitting Loan application
  - Visit <http://studentloans.gov/myDirectLoan/>
  - Log in using your FSA ID from your FAFSA Application
  - Please contact Application services at 1-800-557-7394 if you have any issues completing your EC or MPN

### 5. Bring a Valid Government Issued Photo ID

You must present a valid, non-expired government-issued photo ID when submitting your Loan Application.



LONG BEACH  
CITY COLLEGE

**2018-2019 Financial Aid  
Loan Questionnaire and Request Form**

Note:

- Go to: [www.studentloans.gov](http://www.studentloans.gov) and complete the Direct Stafford Loan Entrance Counseling and sign the Master promissory Note prior to submitting your Loan application (new borrowers only).
- Applicants MUST meet with an academic counselor and have a Student Education Plan on file.
- Please keep in mind that Direct Student Loans is Financial Aid that ***must be repaid***.
- Based on other Financial Aid received, (EOPS, Federal College Work Study, Federal Supplemental Educational Opportunity Grant) the Loan amount awarded may not match the amount requested.
- Applicants must make **Satisfactory Academic Progress**: Maintain at least a 2.0 GPA and complete 67% of all units they attempt each semester and be meeting the maximum timeframe rule.

Last Name	First Name	M.I.	SID#
Home Address	City	State	Zip
Home Address			Home Phone Number
Email Address			Cell Number

1. Have you received a previous loan from Long City College or other colleges?  Yes  No
2. Please list all other College, Universities or vocational Trade School you have attended

3. If you listed other colleges, have you provided official transcripts to the LBCC Admission and Records office? (To process the loan, LBCC will need official transcripts)  Yes  No
4. When do you expect to graduate from Long Beach City College?  
Semester/ Year: \_\_\_\_\_
5. Please list any additional Financial Awards received this year. (EOPS, CARE, Scholarship or other)

The total Loan amount I wish to request for the 2018-2019 academic year is:

	\$		\$		\$
	Subsidized	+	Unsubsidized	=	Total

**\*\* I understand that my loan award is dependent upon my budget, unmet need, and other types of financial aid that may be awarded to me. I also understand that adjustment to my subsidized and unsubsidized requested amount may be necessary in order to award the total amount I want to borrow. \*\***

**For Office Use Only**

1	2	3	4	5	6	7	8	9	10	11	12
Dep/Indep	Units	New/Cont	Major	Term 1 or 2	EC	MPN	NSLDS- LOAN	NSLDS- LEU	Budget Item	Enter Award	Notes

2018-2019 Financial Aid  
Loan Eligibility Requirements Checklist

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**SPECIAL NOTE:**

Although Long Beach City College participants in the federal student loan program, we also wish student to be mindful that borrowing a loan places you in debt and, as such, borrowing should be a last resort. Please review each of the following eligibility requirements. There are no exceptions in the consideration of and approval of Federal Financial Aid Loan.

**Please read and initial items 1-13**

1. \_\_\_ All students must have a **completed 2018-2019 FAFSA** application on file with Long Beach City College's Financial Aid Office before the Loan Application can be reviewed. This includes having submitted all requested documents and the file officially verified by the Financial Aid Office.
2. \_\_\_ Loan approval is partially based on a student being enrolled in an eligible program of study and the length of the program. Because of this each borrower is required to have a **Student Education Plan (SEP) on file** that denotes **all the semesters** that the student plans to take classes while at Long Beach City College. Students can acquire an SEP by making an appointment with academic counselor. LBCC's Counseling Department can be reached at (562) 938-4561 or (562) 938-3920.
3. \_\_\_ According to the U.S. Department of Education, **ALL** borrowers are requested to complete the online **Direct Stafford Loan Entrance Counseling** module. Students can do so by visiting <https://studentloans.gov>. It is **not necessary to bring proof of completion form to the office of Financial Aid. This will be electronically reported to the office once you have completed the Entrance Counseling. Please contact 1-800-557-7394 if you have any issues completing the online Entrance Counseling.**
4. \_\_\_ All applicants must complete an **Electronic Master Promissory Note (MPN)** each time a Loan is borrowed. Students must go to <https://studentsloans.gov>. Contact 1-800-577-7394 if you have any issues completing the Promissory Note.
5. \_\_\_ All students must be **enrolled** in least **half time status (6 credit units) in order to apply** for and receive loan funds.
6. \_\_\_ All applicants must be **making Satisfactory Academic progress (SAP) by maintaining at least a 2.0 cumulative GPA and completing a minimum of 67% of their attempted units each semester and be meeting the maximum timeframe rule.**
7. \_\_\_ All applicants are **required** to submit a copy of their loan history from the national Student Loan Data System. You can access the system by visiting [www.nsls.ed.gov](http://www.nsls.ed.gov) and using your FSA ID from your FAFSA application to sign in.
8. \_\_\_ Any applicant **who has already received a Bachelor's degree is not eligible to receive a subsidized loan.**
9. \_\_\_ According to the U.S. Department of Education guidelines, first-time student cannot receive their loan funds until after 30 days from the beginning of the term for which they are requesting the loan.
10. \_\_\_ Borrowers who have graduated or drop below six units are required to complete an exit interview online by visiting <https://studentloans.gov>.
11. \_\_\_ Student must provide official transcripts of all colleges, universities, vocational trade school to the Admission and Records office.
12. \_\_\_ Students can expect to receive their Loan funds by direct deposit or on their BankMobile debit card within **seven to ten business days from the date of loan disbursement.**
13. \_\_\_ No loans will be offered for Winter term.

**Please notify the Office of Enrollment Services if any changes to your mailing address occur. The BankMobile debit card can only be sent to the current mailing address that is on file in your student profile.**

Public Law 102-26 gives the Executive Dean of Enrollment Services at Long Beach City College the authority to deny a loan certification for any reason. Subsequently, failure to submit all the required documents or to meet any of the above listed requirement can result in the delay or denial of your student loan.

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Student's Signature

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Date

**2018-2019 Financial Aid  
Loan Eligibility Requirements Checklist**

(Failure to complete items 1-5 will result in Loan disbursements delays)

**\*\* Please read and INITIAL items 1-5**

1. \_\_\_\_\_ **Complete the Online Loan Entrance Counseling:**

<http://studentsloans.gov>

**\*\*For problems completing your Entrance Counseling contact Applicant Services at 1-800-557-7394 \*\***

2. \_\_\_\_\_ **Sign the Master Promissory Note:**

<http://studentsloans.gov>

**\*\*For problems completing your MPN contact Applicant Services at 1-800-557-7394 \*\***

3. \_\_\_\_\_ **Submit a Detailed Student Educational Plan (SEP)**

A detailed SEP will include all the semesters that you plan to attend LBCC):

4. \_\_\_\_\_ **NSLDS Loan Borrowing History:**

Print and submit a copy of your entire loan borrowing history from NSLDS at <http://www.nslds.ed.gov>.

5. \_\_\_\_\_ **Photo ID is Required:**

You will be required to present a government issued photo I.D. when submitting a Loan application. A copy will be made by an Enrollment Services staff member to be attached to your Loan application. A notarized signature will be required for Loan Application submitted by mail.

**ANNUAL FEDERAL DIRECT STUDENTS LOAN LIMITS**

ACADEMIC LEVEL	DEPENDENT			INDEPENDENT					
	Subsidized	+	Unsubsidized	=	Subsidized	+	Unsubsidized	=	
1 <sup>ST</sup> Year (0-29 units)	\$3,500	+	\$2,000	=	\$3,500	+	\$6,000	=	\$9,500
2 <sup>nd</sup> Year (30 or more)	\$4,500	+	\$2,000	=	\$4,500	+	\$6,000	=	\$10,500

**\*\* Enrollment Status is determined by the number of units that you are enrolled in during the course of a full time Semester\*\***

- Full Time= 12 credit units or more
- 3/4<sup>th</sup> Time = 9 -11.5 credit units
- Half Time= 6 – 8.5 credit units



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**Additional Contact Information**

**\*\* This information is being collected per the Chancellor's Office, CA Sec.55535 Student Success & Support Program \*\***

In this section please enter the information of a ***family member with a U.S. address different from your own and will know your whereabouts for at least the next 3 years.***

\_\_\_\_\_  
Last                                      First                                      M.I.                                      Relation to Applicant:

Address: \_\_\_\_\_  
   Street                                      City                                      State, Zip Code                                      (Area Code) Phone Number

Email Address: \_\_\_\_\_

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In this section please list 2 persons ***with different U.S. addresses, who will know your whereabouts for at least the next 3 years.***

**1.**

\_\_\_\_\_  
Last                                      First                                      M.I.                                      Relation to Applicant:

Address: \_\_\_\_\_  
   Street                                      City                                      State, Zip Code                                      (Area Code) Phone Number

Email Address: \_\_\_\_\_

**2.**

\_\_\_\_\_  
Last                                      First                                      M.I.                                      Relation to Applicant:

Address: \_\_\_\_\_  
   Street                                      City                                      State, Zip Code                                      (Area Code) Phone Number

Email Address: \_\_\_\_\_