



# LONG BEACH CITY COLLEGE DISTRICT

## "HOME OF THE VIKINGS"

4901 E. Carson St., G-9  
Long Beach, CA 90808  
Phone: (562) 938-4019 Fax: (562) 938-4069

FMO – 001

### APPLICATION FOR USE OF DISTRICT FACILITIES

#### PLEASE NOTE:

INSURANCE WILL BE REQUIRED & APPLICATION MUST BE RECEIVED AT LEAST 14 DAYS PRIOR TO EVENT

NAME OF ORGANIZATION/GROUP: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

BUSINESS PHONE#: \_\_\_\_\_ FAX#: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

LBCC SCHOOL ACTIVITY (Details on how it is directly related to LBCC Students is required): \_\_\_\_\_

NON-SCHOOL ACTIVITY: \_\_\_\_\_

WILL ALCOHOL BE SERVED: OPEN TO THE PUBLIC: ESTIMATED ATTENDANCE:

Y ( ) N ( )

Y ( ) N ( )

\_\_\_\_\_

#### CAMPUS FACILITY REQUESTED: (PLEASE CHECK)

- ☐ LIBERAL ARTS CAMPUS, (LAC) 4901 E. CARSON ST., LONG BEACH, 90808
- ☐ PACIFIC COAST CAMPUS, (PCC) 1305 E. PACIFIC COAST HIGHWAY, 90806
- ☐ VETERANS MEMORIAL STADIUM, (VMS) 5000 E. LEW DAVIS, LONG BEACH, 90808
- ☐ OTHER \_\_\_\_\_

FACILITIES  
NEEDED:

DAY(S) OF  
THE WEEK

EVENT  
DATE(S):

START TIME:

END TIME:

\_\_\_\_\_:\_\_\_\_ am / pm \_\_\_\_\_:\_\_\_\_ am / pm

\_\_\_\_\_:\_\_\_\_ am / pm \_\_\_\_\_:\_\_\_\_ am / pm

#### ESTIMATE AMOUNT OF ANY ADMISSION, PARKING OR OTHER FEES RELATED TO THIS EVENT:

Admission Revenue \$ \_\_\_\_\_ Parking Revenue \$ \_\_\_\_\_ Other Charges \$ \_\_\_\_\_

SPECIAL REQUEST OR NEED: (Other than event set-up or multi-media equipment) \_\_\_\_\_

**Please Note:** ✓ Event set-ups must be listed on the Set-Up Request form.

✓ Multi-media equipment must be listed on the Multi-Media Service Request form.

I confirm that the above information is true and correct. By signing below, I understand and agree this application is not a confirmation of facility use and that the date(s) for this event will not be confirmed until I receive written confirmation from an authorized representative of Long Beach Community College District.

Applicant's Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please print)