

Updating ConferZoom URL Links Post Subaccount Migration

FOR LONG BEACH CITY COLLEGE FACULTY & STAFF





Introduction

If you are using direct links from ConferZoom to post in Canvas, on a website, or anywhere else, please note the following:

Prior to the ConferZoom Subaccount migration, all recording URLs look something like this:

https://lbcc-edu.zoom.us/rec/share/hKQpX_GTYqKQlP3JpngQ-K

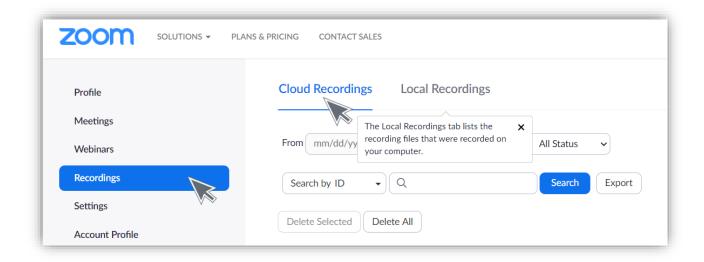
- Notice at the beginning of the URL, it says: https://cccconfer.zoom.us
- Once we move to an LBCC subaccount, all migrated cloud recording URLs will need to be updated in order to work.
- You have two choices.
 - You can simply go in and exchange the https://lbcc-edu.zoom.us.
 - Or, you can go back into ConferZoom (post migration) and pick up the link again:



Step 1: Log into LBCC's ConferZoom account

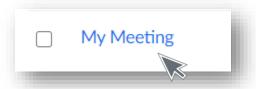
Note: you will have access to this account after the migration takes place: https://lbcc-edu.zoom.us

Step 2: Click on <u>Recordings</u> and toggle to <u>Cloud Recordings</u>:





Step 3: Search for the recording you're wanting to repost. Click on the blue hyperlink:



Step 4: Either pull the URL from the top of the browser, or click on:



Step 5: Post your link where you need to!



If you have any questions, feel free to reach out to the OLET & IITS teams.

- OLET: <u>olet@lbcc.edu</u>
- > IITS Faculty & Staff Help Desk: helpdesk@lbcc.edu
- Call (562) 938-4357