



Management Team Objectives

Objectives Action Plan

Employee Name: _____

Date: _____

Note – Major performance objectives must be:

- a. In alignment/support of Supervisor’s goals and objectives
- b. Attainable and reasonable
- c. Realistic and measurable
- d. Items which are in addition to the day-to-day operational tasks

	Objective <i>(What will help us achieve our goal?)</i>	Completion Date	Intended Outcomes <i>(How will we know when we have achieved the objective? Must be measurable)</i>	Actual Outcomes <i>(What really happened)</i>
Goal:				
Goal:				
Goal:				
Goal:				
Goal:				

(Attach additional sheets, if necessary)

Employee Signature **Date**

Supervisor Signature **Date**

Superintendent-President/Vice President Signature **Date**