



LONG BEACH COMMUNITY COLLEGE DISTRICT

The Personnel Commission is seeking a candidate to serve as

PERSONNEL COMMISSIONER

Applications will need to be submitted by: **Monday, August 5, 2024, at 4:00 pm**

Submit applications to: Deena Koda at dkoda@lbcc.edu

PURPOSE:

A Personnel Commission is a non-partisan public body responsible for the administration of a "merit system" for the selection, retention, and promotion of classified (non-teaching) employees in the Long Beach Community College District. By law, it is composed of three members appointed for three-year terms with the term of one member expiring each year.

This notice is for the selection by the Commissioners (Joint Appointment)

The Personnel Commissioners are selected as follows:

- One member is selected by the Board of Trustees
- One member is selected by the Representative Union
- **One member is selected by both the Board of Trustees and the Representative Union appointees (joint appointment)**

The Commission meets regularly on the first and third Monday evenings of each month and holds periodic "special meetings" as required. The Personnel Commission has a threefold responsibility:

- (1) to cooperate with the Board of Trustees and District management in the quest for competent employees and a sound plan of personnel administration;
- (2) to represent the interests of the general public by providing a personnel system dedicated to hiring, retaining, and promoting competent workers in the service of the District; and
- (3) to see that classified employees receive fair and equitable treatment.

This three-way division of responsibilities sometimes places commissioners in the position of being mediators between the conflicting interests of employees, management and the general public. They must make equitable decisions – decisions which are fair and which contribute to the overall goal of a sound personnel program based on merit.

REQUIREMENTS FOR APPOINTMENT:

- Must be a registered voter and resident within the boundaries of the District, or territorial jurisdiction of a county superintendent—**Avalon, Lakewood, Long Beach, or Signal Hill**. The District map is currently being finalized but here is a [link](#) to the map that is available at this time.
- Shall be a known adherent to the principle of the merit system which is the selection, retention and promotion of individuals upon the basis of merit and fitness. A known adherent of the merit system shall mean a person who, by the nature of their prior public or private service, has given evidence that they support the concept of the merit system.
- Shall not be a member of the Board of Trustees of the same District or county board of education. Shall not be an employee of the same District.
- Shall be able to attend, in-person, the Personnel Commission regular and special meetings, as scheduled.

Eligible qualified candidates will be invited for an in-person interview, on **Tuesday, August 20, 2024, starting at **4pm**.**

ABOUT THE COLLEGE

Founded in 1927, Long Beach City College is a nationally recognized institution of higher education with the California Community College system that provides affordable access to quality associate degree and certificate programs, workforce preparation, and opportunities for personal development and enrichment. The College's award-winning faculty and instructional programs; diversity, strong business and civic partnerships; workforce development initiatives; and steadfast community support are among the many advantages it offers students of all ages pursuing their educational, career and personal goals. For more information, please visit www.lbcc.edu.

[BElong at Long Beach City College](#)

OUR MISSION

Long Beach City College is committed to empowering our students to become active, ethical participants in their learning, as well as in the democratic structures that give them voice and agency in shaping their society and world. In an environment that is caring, supportive, and inclusive, LBCC promotes equitable learning and educational achievement by delivering innovative, high-quality degree programs, certificate programs, holistic support services, and leading-edge workforce preparation for our diverse communities.

[Strategic Plan](#)

PERSONNEL COMMISSION

The California Education Code (Section 88076) provides the Personnel Commission with the right and the responsibility to "classify all employees and positions within the jurisdiction" of the Commission, as part of the Classified Service. The Commission is charged to develop, amend and interpret such rules and regulations "as may be necessary to ensure the efficiency of the service and the selection and retention of employees on the basis of merit and fitness" (Section 88080).

[Personnel Commission FAQs](#)

EQUAL OPPORTUNITY EMPLOYER

The Long Beach Community College District is committed to the principles of equal employment opportunity. It is the District's policy to ensure that all qualified applicants for employment and employees have full and equal access to employment opportunities and are not subjected to unlawful discrimination and harassment on the basis of race, color, religion (includes religious dress and grooming practices), sex/gender (includes pregnancy, childbirth, breastfeeding and/or related medical conditions), gender identity, gender expression, sexual orientation, marital status, medical condition (genetic characteristics, cancer or a record or history of cancer) military or veteran status, national origin (includes language use and possession of a driver's license issued to persons unable to prove their presence in the United States is authorized under federal law), immigration status, ancestry, disability (mental and physical, including HIV/AIDS, cancer, and genetic characteristics), genetic information, request for family care leave, request for leave for an employee's own serious health condition, request for Pregnancy Disability Leave, retaliation for reporting patient abuse in tax-supported institutions, and Age (over 40) or on the basis of these perceived characteristics.

QUESTIONS

For more information, please contact Mary Olsen Bell at molsen@lbcc.edu or Caroline Chretien at cchretien@lbcc.edu.



