



# LONG BEACH COMMUNITY COLLEGE DISTRICT

Board of Trustees seeking a candidate to serve as

## PERSONNEL COMMISSIONER

Applications will need to be submitted by: **Friday, September 25, 2020 at 4:00 pm**

Submit applications to: Juliet Hernandez - [jhernandez@lbcc.edu](mailto:jhernandez@lbcc.edu)

### **PURPOSE:**

A Personnel Commission is a non-partisan public body responsible for the administration of a "merit system" for the selection, retention, and promotion of classified (non-teaching) employees in the Long Beach Community College District. By law, it is composed of three members appointed for three year terms with the term of one member expiring each year.

*This notice is for the selection by the Board of Trustees*

The Personnel Commissioners are selected as follows:

- One member is selected by the Board of Trustees
- One member is selected by the Representative Union
- One member is selected by both the Board of Trustees and the Representative Union appointees

The Commission meets regularly on the first and third Monday evenings of each month and holds periodic "special meetings" as required. The Personnel Commission has a threefold responsibility:

- (1) to cooperate with the Board of Trustees and District management in the quest for competent employees and a sound plan of personnel administration;
- (2) to represent the interests of the general public by providing a personnel system dedicated to hiring, retaining, and promoting competent workers in the service of the District; and
- (3) to see that classified employees receive fair and equitable treatment.

This three-way division of responsibilities sometimes places commissioners in the position of being mediators between the conflicting interests of employees, management and the general public. They must make equitable decisions – decisions which are fair and which contribute to the overall goal of a sound personnel program based on merit.

### **REQUIREMENTS FOR APPOINTMENT:**

Must be a registered voter and resident within the boundaries of the District or territorial jurisdiction of a county superintendent.

Shall be a known adherent to the principle of the merit system which is the selection, retention and promotion of individuals upon the basis of merit and fitness. A known adherent of the merit system shall mean a person who, by the nature of his/her prior public or private service, has given evidence that he/she supports the concept of the merit system.

Shall not be a member of the Board of Trustees of the same District or county board of education.

Shall not be an employee of the same District.

## **ABOUT THE COLLEGE**

Founded in 1927, Long Beach City College is a nationally recognized institution of higher education with the California Community College system that provides affordable access to quality associate degree and certificate programs, workforce preparation, and opportunities for personal development and enrichment. The College's award-winning faculty and instructional programs; diversity, strong business and civic partnerships; workforce development initiatives; and steadfast community support are among the many advantages it offers students of all ages pursuing their educational, career and personal goals. For more information, please visit [www.lbcc.edu](http://www.lbcc.edu).

[Long Beach City College - The Place to Be](#)

## **OUR MISSION**

Long Beach City College is committed to providing equitable student learning and achievement, academic excellence and workforce development by delivering high-quality educational programs and support services to our diverse communities.

[Strategic Plan](#)

## **PERSONNEL COMMISSION**

The California Education Code (Section 88076) provides the Personnel Commission with the right and the responsibility to "classify all employees and positions within the jurisdiction" of the Commission, as part of the Classified Service. The Commission is charged to develop, amend and interpret such rules and regulations "as may be necessary to ensure the efficiency of the service and the selection and retention of employees on the basis of merit and fitness" (Section 88080).

[Personnel Commission FAQ's](#)

## **EQUAL OPPORTUNITY EMPLOYER**

The Long Beach Community College District is committed to the principles of equal employment opportunity and equity-minded hiring practices. It is the District's policy to ensure that all qualified applicants for employment and employees have full and equal access to employment opportunities and are not subject to discrimination in any program or activity of the District on the basis of ethnic group identification, race, gender, color, language, accent, citizenship status, ancestry, national origin, age, sex, religion, sexual orientation, transgender, parental status, marital status, veteran status, physical or mental disability or medical condition, or on the basis of these perceived characteristics.

## **QUESTIONS**

For more information, please contact Jennifer Ramos at [jramos@lbcc.edu](mailto:jramos@lbcc.edu).

