



PETITION FOR READMISSION

IMPORTANT: Please read all directions and fill out the form carefully. Review all your information to make sure that it is correct before submitting to the Admissions and Records office. **The deadline to submit this form is 1 week prior to the start of the term. LATE PETITIONS WILL NOT BE ACCEPTED. Attach additional documentation that may support your reasons (i.e. extended illness, hospitalization, court appearances, death in the immediate family, etc.) PETITION DECISIONS will be emailed to you.** Please print legibly.

LAST NAME: _____ FIRST NAME: _____ MI: _____ DOB: _____

STUDENT ID#: _____ EMAIL: _____ PHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

READMISSION FOR ► Fall Year _____ OR Spring Year _____

EDUCATIONAL GOAL (Check all that apply): Certificate Associate Degree University Transfer Other: _____

WHAT IS YOUR MAJOR? : _____

Are you a participant of (Check all that apply): DSPS EOP&S Financial Aid International Students

PLEASE ATTACH THE FOLLOWING TO THIS PETITION IF APPLICABLE:

- 1. OFFICIAL TRANSCRIPTS FROM OTHER COLLEGES 2. ADDITIONAL DOCUMENTATION (AS OUTLINED ABOVE)**

Please read & answer the questions thoroughly to the best of your ability:

1. DO YOU WORK? YES NO If YES, how many hours per week? _____
2. HOW MANY UNITS ARE YOU REQUESTING TO TAKE NEXT SEMESTER? _____
3. WHAT ARE YOUR FAMILY OBLIGATIONS? _____

4. DO YOU HAVE ANY COURSES WITH A GRADE OF "D" OR "F"? YES NO
5. WHAT CLASSES ARE YOU PLANNING TO TAKE NEXT SEMESTER? _____

6. HAVE YOU ATTENDED OR ARE YOU CURRENTLY ENROLLED IN ANOTHER COLLEGE? YES NO
7. If YES, please list them & attach official transcripts to this form: _____

8. **ANSWER THE FOLLOWING QUESTIONS (3). RESPONSES MUST BE TYPED & ATTACHED TO THIS FORM.**
Please answer in FULL, with SPECIFIC details. Responses should be at least 4-5 sentences MINIMUM.
 - I. Explain why your Grade Point Average and/or Completion Ration fell below the college's minimum standards (2.0 GPA & Completing 50% of all attempted units within a semester)
 - II. What steps did you take to improve & become academically successful at Long Beach City College?
 - III. If readmitted, what is your plan and/or goal for success at Long Beach City College?

OFFICE USE ONLY

LAST SEMESTER ATTENDED (LBCC): FALL SPRING WINTER SUMMER YEAR: _____

GRADE POINT AVERAGE: _____ COMPLETION RATIO: _____

DID THE STUDENT:

ATTEND PROBATION WORKSHOP? YES NO DATE ATTENDED: _____

MAKE COUNSELING APPOINTMENTS? YES NO DATE(S): _____

SHOW ACADEMIC IMPROVEMENT? YES NO

PETITION DECISION:

GRANTED ► Readmission is granted with the following limitations listed below:

May enroll up to 3 units

May enroll up to 6 units

May enroll in _____ units

Must enroll in COUNS 1

DENIED ► Evidence of short-term obtainable goal and serious intent to succeed were not present

PETITION INCOMPLETE. Student must complete and resubmit.

RECOMMENED REFFERALS:

Academic Counseling Career Counseling DSPS EOP&S Financial Aid Personal Counseling Tutoring

COMMENTS: _____

REVIEWER(S) NAME: _____ DATE: _____ STAFF INITIALS: _____