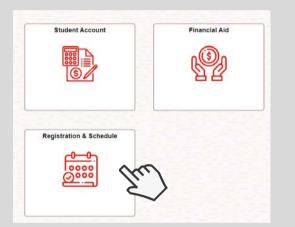
# **HOW TO:** Register for Classes at LBCC

**DIRECTION:** Now that you've completed your education plan, you can register for classes during your registration date & time.

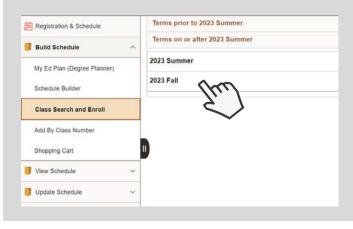
# 1. Go to www.lbcc.edu click on "Quicklinks," & select "Viking Student Login" Image: Constraint of the select sel

#### 3. Click on "Registration & Schedule"

Return to Campus Viking Employee Login Viking Student Login



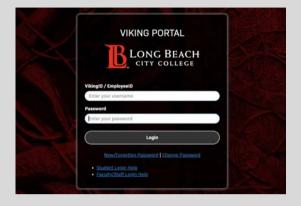
### 5. Select Term (i.e. Fall 2023)



LONG BEACH

CITY COLLEGE

#### 2. Enter LBCC Viking ID# & Password.



#### 4. Click "Build Schedule" & then "Class Search and Enroll"

Registration & Schedule
The Registration & Schedule tile allows you to:
Find the classes you need through the My Ed Plan (Degree I schedule.     Search for current classes by keyword using the Class Search
<ul> <li>You can also add a class directly to your shopping cart using.</li> <li>View your class schedule and course history.</li> <li>Update your enrollment using Add Permission Number or U</li> </ul>
Important Registration Information     Registration appointments are visible here several weeks befi
<ul> <li>more than one year, please submit a new admissions application</li> <li>Open registration does not require an appointment and cont</li> <li>Students on the waitiist are auto-enrolled when a seat becom</li> </ul>
A permission number provided by the instructor is required to
Registration Appointments for Current Students

6. Enter course SUBJECT & NUMBER from your Ed. Plan. (i.e. COUNS 48)

2023 Fall Change	
Registration & Schedule	Welcome to the LBCC Class Search Search for a course using a keyword or class number. Use the
Build Schedule	Class Locations
My Ed Plan (Degree Planner)	<ul> <li>LAC: In-person classes meet at the Liberal Arts Campus a</li> <li>PCC: In-person classes meet at the Pacific Coast Campus</li> <li>Online: Classes are fully online. Some classes have sched</li> </ul>
Schedule Builder	<ul> <li>Partially Onsite: Schedule in-person classes with a portior</li> <li>Offsite: In-person classes meet at various offsite locations</li> </ul>
Class Search and Enroll	Search For Classes 👔
Add By Class Number	COUNS 48
Shopping Cart	> Favorites
View Schedule	> Recently Viewed

For further assistance, contact our Welcome Center Email: getstarted@lbcc.edu | Phone: (562)938-4049

## HOW TO: Register for Classes at LBCC

**DIRECTION:** Now that you've completed your education plan, you can register for classes during your registration date & time.

#### 7. Review course options

Registration & Schedule	COUNS	48				
View My Classes/Schedule		xpioration o favorite				
My Weekly Schedule	> Coun	se Inform	nation			
	~ Class	Selection	on			
W Shopping Cart	Select a c	lass option	0			
Class Search and Enroll	Option	Status	Session	Class	Meeting Dates	Days and Times
Add By Class Number	1	Open	8FB Every Tuesday	Class 70918	08/28/2023 - 10/21/2023	Tuesday 11:30AM to 1:35PM
S Drop Classes	2	2 0040	8FB Every Tuesday	Class 70918	08/28/2023 -	Tuesday
Update Grading Basis	2 Open	one charge reactions		10/21/2023	11:30AM to 1:35PM	
Rowse Course Catalog	3	Open	8FC Every Wednesday	Class 70547	08/28/2023 - 10/21/2023	Wednesday 12:45PM to
Planner						2:50PM
Degree Audit Report	4	Open	8FC Every Wednesday	Class 70547	08/28/2023 - 10/21/2023	Wednesday 12:45PM to 2:50PM

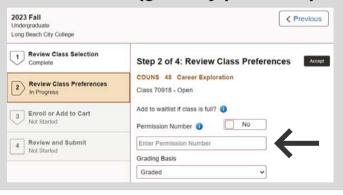
# 9. Go through a 4-Step confirmation process.

ong Beach City College					
	Step 1 of 4	4: Review Class	s Selection		
<ul> <li>Not Started</li> </ul>	COUNS 48 Option Status	Career Exploration			
3 Enroll or Add to Cart Not Started	Class	Session	Meeting Dates	Days and	Times
4 Review and Submit	Class 70918	8FB Every Tuesday	08/28/2023 - 10/21/2023	Tuesday	11:30A

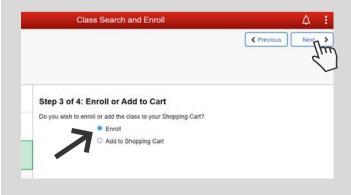
#### 8. Click on the desired course.

Career E	xploration				
r Add to	o favorite	courses			
Cours	se Inform	nation			
Class	Selectio	on			
elect a c	lass option	0			
Option	Status	Session	Class	Meeting Dates	Days and Times
1	Open	8FB Every Tuesday	Class 70918	08/28/2023 - 10/21/2023	Tuesday 11:30AM to 1:35PM
2	Open	8FB Every Tuesday	Class 70918	08/28/2023 - 10/21/2023	Tuesday 11:30AM to 1:35PM
3	Open	8FC Every Wednesday	Class 70547	08/28/2023 - 10/21/2023	Wednesday 12:45PM to

#### 10. Continue by selecting "Accept." If applicable, enter your class Permission # (given by professor).



### 11. Select "Enroll" and click "Next"



### 12. Confirm Enrollment.





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