



Residency Appeal

PLEASE TYPE OR PRINT CLEARLY

Semester Applying: Summer ____ Fall ____ Winter ____ Spring ____ Year _____

Last Name _____ First Name _____ MI ____ Student ID# _____

Address _____ City _____ State ____ Zip _____

Date of Birth ____/____/____ Email _____ Phone _____

Student must provide copies of their documents to be submitted for evidence with the residency appeal. The burden of proof is on the student to demonstrate clearly both physical presence in California and intent to establish California residence.

In order to **comply** with the California (CA) Code of Regulations, Title 5, Sections 54020-54028, a student who wishes to change status from nonresident to resident for tuition purposes must prove both physical presence and intent to make CA the permanent home for one full year immediately preceding the residence determination date for the applicable semester. The one year residence period, which a student must meet to be classified as a resident, does not begin until the student is both present in California and has manifested clear intent to become a California resident. Presence and intent may be manifested in many ways-no one factor is controlling.

Listed below are items that you may present as evidence of presence and intent. You must provide a minimum of **FOUR ITEMS**. All official documents presented must be valid, legible, and dated at least one year before the residence determination date. Below is a list of acceptable documents, this is **NOT** an exhaustive list.

- Possessing CA Department of Motor Vehicles (DMV) driver's license or an Identification Card
 - Ownership of residential property or continuous occupancy of rented or leased property in California
 - Voter Registration showing registration to vote in CA
 - Selective Service Registration Card with a CA permanent address
 - CA Licensing for professional practice
 - Employment or Business Ownership in CA
 - Students required to prove financial independence must also submit a Federal Tax Transcript or CA State tax return showing a CA address (P.O. BOX is **NOT** acceptable)
 - Continuous presence in the state except for absences which can be explained without conflicting with establishment of residence
 - Maintaining active savings and checking accounts in California banks.
 - Petitioning for a divorce as a resident of CA
 - Possession of hunting/fishing license as a resident of CA
- Active Military and/or Military Dependents**
- Maintaining a California address as the home of record in military records and on the Leave and Earnings Statement (LES) while in the armed forces
 - All military personnel need provide a copy of either your active duty orders or your DD 214/295 form
 - Dependents need to provide sponsors paperwork proving Military dependency

DEADLINE FOR APPEAL

ALL documents must be received a week prior to final exams' week for all full semester length classes. No appeals or documents will be accepted once final exams have begun. Residency Appeals are **NOT retro-active**. Once the deadline has passed no appeals for that semester will be accepted and the student will be responsible for all applicable fees.

Legal Status

- U.S. Citizen
- Permanent Resident Number _____ Issue Date _____ Expiration Date _____
- Refugee/Asylee Date Issued _____
- Current Visa Status _____ Issue Date _____ Expiration Date _____

Physical Presence and Intent

Date California became your permanent home _____

In what state were the last two years' state income tax returns filed? State/Year _____ and State/Year _____

If no taxes were filed, explain _____

Do you own or rent CA property? _____

Do you have a valid CA driver's license or ID _____ Issue Date _____ Expiration Date _____

In what state is your automobile registered? _____ Reg. Date _____

Were you employed in California this past year? _____

Employer _____ Date of Employment _____ to _____

Additional proof of residency _____

Military and/or Military Dependents

Are you an active member of the U.S. armed forces? _____

Are you a dependent or spouse of an active military member? _____

Legal Home of Records _____

Expiration of Military ID card _____ Sponsors Name (for Dependents) _____

Financial Dependent (for unmarried students under 24 years of age)

Were you claimed as an exemption for state tax purposes by your parent/legal guardian within the last two years?
Yes _____ No _____ What year(s) _____ What state(s) _____

Will your parent/legal guardian claim you as a dependent for state tax purposes for the current year?
Yes _____ No _____ What state _____

I declare (certify) under the penalty of perjury that all the information on this form is complete, true and correct. I further understand that should any of said information prove to be otherwise, I will be subject to dismissal from the college and that my academic record will be not released.

Signature _____ Date _____

Office Use Only

Date Received for Review _____ Signature of receiving A&R Staff _____

Notes/Comments _____

Approved _____ Denied _____ Student notified Date _____