

**LONG BEACH COMMUNITY COLLEGE DISTRICT
4901 E. CARSON STREET
LONG BEACH, CALIFORNIA 90808**

REQUEST FOR QUALIFICATIONS (RFQ) NO. 18-B201

**DESIGN-BUILD P2 –PARKING STRUCTURE
PACIFIC COAST CAMPUS**

Key RFQ Dates:

Advertised:	October 13 and 20, 2017
RFQ Issue Date:	October 16, 2017
Written Questions Due:	November 2, 2017
RFQ Submittal:	November 30, 2017

October 12, 2017

Gentlemen/Ladies:

**SUBJECT: REQUEST FOR QUALIFICATIONS (RFQ) NO. 18-B201
DESIGN-BUILD SERVICES OF PARKING STRUCTURE – PACIFIC COAST
CAMPUS**

Long Beach Community College District invites Design-Build Entities (DBE) wishing to be considered for pre-qualification (“Applicants”) are invited to submit a Pre-Qualification Application and Questionnaire and other information required by the Instructions to Applicants (“Instructions”) that are part of the District’s Request for Qualification Package of Design-Build Entities for Design-Build Services of Parking Structure – Pacific Coast Campus (“Request for Pre-Qualification”).

Responses will be accepted at the Contracts Management Department, 4901 E. Carson Street, Bldg. T, Room 2031 Long Beach, California 90808 until 4 p.m. (local time), November 30, 2017. Submissions received after this date and time will be rejected and returned unopened.

Instructions for preparing your response are contained in the attached RFQ. Questions of a procedural nature may be directed to Alan Moloney at (562) 938-4541 or by E-mail amoloney@lbcc.edu.

We look forward to receiving your proposal.

Sincerely,

**Alan Moloney
Deputy Director, Purchasing & Contracts**

TABLE OF CONTENTS

		Page No.
I.	INTRODUCTION	
A.	Purpose of RFQ	4
B.	Profile of District	4
C.	Information about Other Public Bids	5
II.	OVERVIEW OF DESIGN-BUILD COMPETITION	
A.	Two-Phase Design-Build Competition	5
B.	Experience	5
C.	Award	5
III.	INSTRUCTIONS TO APPLICANTS	
A.	Pre-Qualification Submittal.....	6
B.	Pre-Qualification Conference	6
C.	Questions from Applicants.....	6
D.	District Modifications to the Pre-Qualification Application.....	7
E.	No Oral Clarifications/Modifications.....	7
F.	Unauthorized Communications.....	7
G.	Pre-contractual Expenses.....	7
H.	Project References.....	7
I.	OCIP Requirements.....	7
J.	Pre-Qualification Determination	8
K.	Continuing Obligation.....	8
L.	No Commitment to Award.....	9
M.	No Warranty by District.....	9
N.	Informational Summaries.....	9
O.	Withdrawal, Resubmission	9
P.	Public Records	9
Q.	Appeal of Pre-Qualification Determination.....	9
IV.	APPLICANT REPRESENTATIONS	
A.	Representations.....	10
V.	PRE-QUALIFICATION FORMAT AND CONTENT	
A.	Presentation	12
B.	Proposal Content	12
VI.	EVALUATION AND SCORING	
A.	Evaluation and Scoring of Responses.....	13

ATTACHMENTS

- A** Pre-Qualification Inquiry Form
- B** Verification of Compliance with OCIP Requirements
- C** Pre-Qualification Application and Questionnaire
- D** Site Plan
- E** CSWPA
- F** Letter of Assent

REQUEST FOR QUALIFICATIONS
DESIGN-BUILD P2 PARKING STRUCTURE
PACIFIC COAST CAMPUS

I. INTRODUCTION

A. Purpose of RFQ

The purpose of this Request for Qualifications (RFQ) is to prequalify Design-Build Entities interested in providing Design-Build Services to the Long Beach Community College District **for the design and construction of the P2 Parking Structure Building – Pacific Coast Campus.**

Pursuant to Education Code §81700 et seq., the District intends to contract with a single entity (“the Design-Build Entity” or “DBE”) to complete the Design Documents and construct the Project.

The Project consists of demolition and removal of the current portable buildings and relocation of utilities; the design, and the construction of a new 500-600 parking space multi-story parking structure, associated utilities, traffic signal upgrade at walnut and PCH, walkways, other hardscape, irrigation, landscaping, including installation of a photovoltaic electrical general array located on the roof of the parking structure. The building façades should reflect the Art-Deco style of the campus and complement the surrounding buildings.

The Project budget for the design and construction of the Project, inclusive of all costs of design, engineering, demolition, hazard material removal, construction, supervision, management, DSA, City, and Caltrans approvals, is \$13,850,000. The District expects to award the Contract second quarter 2018 with design to commence immediately thereafter. Demolition and Construction is anticipated to start at the end of 2018 with completion by third quarter of 2020.

Your firm is invited to complete and submit a Pre-Qualification Questionnaire and other information outlining your organization's qualifications and willingness to provide the services described above.

B. Profile of District

Long Beach Community College District is an institution of higher education within the California Community College system. As a comprehensive college, the District provides quality, affordable educational programs and related student services to those who can benefit from the programs the college offers. Through a collegiate experience and with an open door admissions policy, the District fosters the development of individual potential and is responsive to the diverse educational needs of the community it serves. The primary purposes of the education program are to prepare students for transfer to baccalaureate-granting institutions, entry into work or career development and to support business and industry in economic development. Long Beach Community College offers general education and vocational education at the lower division level and transitional instruction and support services that promote student success remedial education, English as a Second Language instruction, adult noncredit courses and student support services, College programs and services educate citizens to enrich the quality of life in the community.

The District consists of two campuses, the Pacific Coast Campus located at 1305 E. Pacific Coast Highway and the Liberal Arts Campus at 4901 E. Carson Street.

C. Information About Other Public Bids:

Information about other RFQs, RFPs and bids currently open for response at the District can be obtained by visiting the website.

II. OVERVIEW OF DESIGN-BUILD COMPETITION

- A. Two-Phase Design-Build Competition.** The District will Award the Design-Build Contract by utilizing a design-build competition. The design-build competition will be conducted in two phases:

Phase 1—Request For Qualifications (Pre-Qualification) (RFQ): Phase 1 consists of the process of pre-qualification of a “shortlist” of Pre-Qualified Applicants who, based on the scoring of Applicants’ Pre-Qualification submittals and interviews, if any are conducted, are determined to be the most qualified to design and construct the Project. The procedures and forms for pre-qualification are set forth in this Request for Qualifications, which include Instructions to Applicants. Each of the Pre-Qualified Applicants on this “short-list” will then be given a Request for Proposal (RFP) invitation to submit a Design-Build Proposal for the Project.

Phase 2—Request for Proposals (RFP): Phase 2 consists of the process for final selection, from among the “shortlisted” Pre-Qualified Applicants who submit a Design-Build Proposal (“Applicants”), and will result in one (1) Applicant receiving Award of the Design-Build Contract for the Project. Selection of the successful proposer in Phase 2 shall be based upon pre-established criteria set forth in the Request for Proposal, which shall include both cost and non-cost factors. Award of the Design-Build Contract shall be made to the proposer whose Design-Build Proposal is determined by the District to be overall the best value to the District taking into consideration all such cost and no-cost factors. A firm that is “shortlisted” but is not selected for Award of the Design-Build Contract will receive a stipend for their submission.

- B. Experience.** Credit for experience, as one or more of the non-cost evaluative factors in the design-build competition, shall be based on overall design-build experience, California school (including, without limitation, K-12 schools, colleges, and universities) design and construction experience.
- C. Award.** The Board of Trustees for the District will issue a written decision supporting its Award of the Design-Build Contract to the successful Design-Build Entity, stating in detail the basis of the Award. The identity of the successful Design-Build Entity shall be made public, along with the total price in its Design-Build Proposal, its overall combined rating on the Request for Proposal evaluation factors, the District’s ranking of the successful Design-Build Proposal in relation to the other responsive Pre-Qualified Proposer and their respective price proposals, and a summary of the District’s rationale for the Award.

III. INSTRUCTIONS TO APPLICANTS

- A. **Pre-Qualification Submittal.** The Applicant shall submit **an original, one (1) hard copy (for a total of 2), plus one electronic version** of its response by **4:00 p.m. (local time), November 30, 2017**, to:

**Long Beach Community College District
Contracts Management Department
4901 E. Carson Street, Bldg. T, Room 2031
Long Beach, California 90808
Attention: Alan Moloney, Deputy Director, Purchasing & Contracts**

Pre-Qualification Submittals received after 4:00 p.m. (local time), November 30, 2017 will be rejected as non-responsive and returned unopened without review. In order to be considered "on time," the RFQ must either be date-stamped or bear a handwritten inscription by an authorized representative of the District confirming receipt by the above-specified deadline. The date stamp is located in the Contracts Management office at the above-described location.

The District shall not be responsible for, nor accept as a valid excuse for late delivery, any delay in mail service or other method of delivery used by the Applicant. Applicants are advised that the District utilizes a centralized mailroom for the receipt of items transmitted by United States Mail and private courier services, including FedEx, California Overnight, etc. Items received in the District's central mailroom will be distributed to the addressee(s) only as part of the District's central mailroom's regular routine delivery service. Responses to the Pre-Qualification Application which are received in the District's central mailroom will not be deemed received by the Contracts Management office until delivery of such item is effectuated to the District's Deputy Director Purchasing & Contracts. Accordingly, Applicants are encouraged to personally deliver or retain a private courier service to deliver responses directly to the Contracts Management Office.

All pre-qualification submittals shall be enclosed in a sealed package(s) plainly marked with the words **"Response to RFQ No.18-B201; November 30, 2017."**

- B. **Questions from Applicants.** Questions or comments regarding this RFQ (except to inquire about the number of addenda issued) must be submitted in writing on the attached Pre-Qualifications Inquiry Form (Attachment A) and must be received by the District no later than **2:00 p.m. (local time), November 2, 2017**. Written questions are to be E-mailed or faxed to Manish Trivedi, Construction Manager at **Email: mtrivedi.bmt@lbcc.edu with a copy to amoloney@lbcc.edu or Fax to: 562-938-5065**, provided that the District receives the transmittal no later than the deadline specified above.

The District shall not be obligated to answer any questions received after the above-specified deadline or any questions submitted in a manner other than as instructed above.

- D. **District Modifications to the Pre-Qualification Application.** The District expressly reserves the right to modify any portion of the Pre-Qualification Application or these Instructions prior to the latest date/time for submission of Responses to the Pre-Qualification Application. Modifications, if any, made by the District to the Pre-Qualification

Application will be in writing; potential Applicants who have obtained the Pre-Qualification Application from the District prior to any such modifications will be issued modifications to the Pre-Qualification Application by written addenda.

Addenda will be posted to the District's website. It shall be the responsibility of the Applicants to inquire of the District as to any addenda issued. This may be done by calling Alan Moloney, at (562) 938-4541, prior to the pre-qualification-submittal deadline (this is the sole exception to the requirement that questions after the pre-Qualification conference be submitted in writing). All addenda issued shall become part of the RFQ.

- E. No Oral Clarifications/Modifications.** The District will not provide any oral clarifications or modifications to these Instructions, the Pre-Qualification Application or the requirements thereof; no employee, officer, agent or representative of the District is authorized to provide oral clarifications or modifications to the Pre-Qualification Application. No Applicant shall rely on any oral clarification or modification to the Pre-Qualification Application or these Instructions.
- F. Unauthorized Communications.** Unless and except requested to do so in writing by the District or as otherwise permitted by these Instructions, Applicants (including, without limitation, Design-Build Entity Members, Sub consultants and Sub-contractors) shall not, prior to completion of the pre-qualification process, communicate, either verbally or in writing, with: (1) any member of the Pre-Qualification Selection Committee; (2) any consultant or professional retained by the District for the purpose of providing the District advice or professional services in respect to the Project or the Request for Pre-Qualification or Request for Proposal process; or (3) any employee or representative of the District or Long Beach Community College District.
- G. Pre-contractual Expenses.** Pre-contractual expenses are defined as any expenses incurred by the Applicant in: (1) preparing its submission in response to this RFQ; (2) submitting that response to the District; (3) negotiating with the District any matter related to this RFQ, including a possible contract; or (4) engaging in any other activity prior to the effective date of award, if any, of a contract resulting from this RFQ. The District shall not, under any circumstance, be liable for any pre-contractual expenses incurred by Applicants, and Applicants shall not include any such expenses as part of their proposals.
- H. Project References.** The District reserves the right, but assumes no obligation, to contact and interview any persons or organizations identified in Applicant's Pre-Qualification Submittal, including, without limitation, Project References. Applicant assumes sole responsibility for any inaccuracies in the contact information provided by it. Incorrect contact Information for a Project Reference provided in response to a request in the Pre-Qualification Questionnaire may, in the sole and absolute discretion of District, result in the Project Reference being stricken.
- I. OCIP Requirements.** The District has implemented an OCIP in connection with the Project. Subject to meeting underwriting and other requirements of the OCIP, the OCIP provides insurance coverage to the DBE and its Subcontractors for General Liability, Excess Liability, Contractor's Pollution Liability, Workers Compensation/Employers Liability and Builders Risk while performing Work at the Site. The scope of insurance coverages under the OCIP will be set forth in the DBE Contract. Applicants are advised that in addition to the insurance coverages afforded under the OCIP, the successful DBE and its Architect of Record/Subcontractors is/are required to obtain and maintain additional insurance coverages as set forth in the DBE Contract.

1. **Minimum OCIP Requirements.** Each Applicant is required to verify compliance with OCIP Minimum Requirements as set forth below. Any applicant not meeting the OCIP Requirements as set forth below will not be pre-qualified.
 - a. **No Cal-OSHA Serious or Willful Violations.** The DBE has not been subject to any serious, willful or repeat violations under Labor Code §§6300 et seq. within the past five (5) years.
 - b. **Illness Injury Prevention Program (“IIPP”).** The DBE has a current IIPP conforming to Labor Code §3201.5 or Labor Code §6401.7 which includes provisions addressing: (i) supervisory personnel safety responsibilities; (ii) new employee hazard specific orientation; and (iii) substance abuse.
 - c. **Workers Compensation Insurance EMR.** The DBE has current Workers Compensation Insurance Experience Modification Rating (“EMR”) of 1.00 or less averaged over the last five (5) years.
 2. **DBE Verification of Compliance with OCIP Minimum Requirements.** Attachment B to this RFQ is a form of OCIP Minimum Requirements Verification (“OCIP Verification Form”). Each Applicant must complete the OCIP Verification Form, have the OCIP Verification Form executed by a duly authorized representative of the DBE and include as part of the pre-qualification submittal. Failure to submit the completed/executed OCIP Verification Form will result in rejection of Applicant’s submittal and be deemed as non-responsive.
 3. **District Determination of Compliance with OCIP Minimum Requirements.** If the OCIP Verification Form submitted by an Applicant does not reflect the Applicant’s compliance with the OCIP Minimum Requirements, such an Applicant will not be permitted to participate in the Request For Proposal (RFP) or be eligible for award of the DBE Contract. All information and representations of an Applicant in its response to the OCIP Verification Form are subject to review and verification by the District, including without limitation, verification through public or third party records or sources. If an Applicant verifies compliance with OCIP Minimum Requirements, but it is reasonably determined by the District that such verification is not complete, accurate, true or correct, the OCIP Verification Form of such Applicant will be rejected and the Applicant will not be permitted to participate in the RFP or be eligible for award of the DBE Contract.
- J. Pre-Qualification Determination.** The Pre-Qualification status of an Applicant will be based upon compliance with OCIP Minimum Requirements, the scoring of the Pre-Qualification Application and Questionnaire and other such information as may be obtained by the District in the manner permitted by these Instructions to Applicants.
- K. Continuing Obligation.** Applicant has the continuing obligation, commencing upon submission of its Pre-Qualification Submittal, to immediately notify the District, in writing, if it learns that any of the following have occurred: (1) any statement made in its Pre-Qualification Submittal was false or misleading when initially made; (2) circumstances have occurred since the Applicant submitted its Pre-Qualification Submittal that, if they had occurred prior to the date that Applicant submitted its Pre-Qualification Submittal, would have constituted grounds for the automatic disqualification of the Applicant the terms of the Pre-Qualification Questionnaire (provided, however, that the obligation set forth in Clause (2) of this Section II, Part L Continuing Obligation shall not extend to or include the providing of information that would involve a recalculation of the Applicant’s Experience Modifier

Rate); or (3) the Applicant has undergone a change in ownership in which ownership of 50% or more of its stock or assets has changed.

- L. No Commitment to Award.** Issuance of this RFQ and receipt of responses does not commit the District to award a contract. The District expressly reserves the right to postpone review of applications for its own convenience, to accept or reject any or all prequalification submittals received in response to this RFQ, or to cancel all or part of this RFQ.
- M. No Warranty by District.** Applicants are solely responsible to satisfy themselves as to the suitability of any information provided by the District that is in the nature of estimates of costs, statements of needs or requirements, projections, budgets, or other information describing the proposed contract or project contemplated by this Request for Pre-Qualification and nothing stated in these Instructions to Applicants or its attachments shall be construed as implying the creation or existence of any warranty, express or implied, on the part of the District with respect to the accuracy, sufficiency or completeness of such information.
- N. Informational Summaries.** Portions of these General Instructions include summaries of the process that the District currently contemplates in respect to the possible, future solicitation of Request for Proposals, evaluation of Design-Builder Proposals, and Award of the Design-Build Contract. Such summaries are provided for the convenience of the Applicants and should not be interpreted as a complete or definitive statement of all procedures, conditions, requirements or standards that may apply to any of the aforementioned processes and the District reserves the right, at any time and in the exercise of its sole and absolute discretion, to modify such procedures, conditions, requirements or standards, by changes, additions or deletions thereto.
- O. Withdrawal, Resubmission.** Pre-Qualification submittals may be withdrawn at any time upon written notice to the District received at the place for receipt of Pre-Qualification Submittals. Pre-Qualification submittals withdrawn prior to the deadline for receipt thereof as set forth in the Pre-Qualification Schedule may be resubmitted up to the deadline for submission thereof provided for in the Pre-Qualification Schedule.
- P. Public Records.** The questionnaires and financial statements shall not be public records and shall not be open to public inspection; however, records of the names of contractors applying for prequalification status shall be public records subject to disclosure under Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1 of the Government Code.
- Q. Appeal of Pre-Qualification Determination.** Where a timely and completed Response to the Pre-Qualification Application results in a rating below that necessary for an Applicant to be deemed Pre-Qualified, an appeal can be made. An appeal is begun by the Applicant delivering a written notice to the Vice President, Administrative Services, 4901 E. Carson Street, Long Beach, CA 90808 of its appeal of the decision with respect to its Pre-Qualification rating no later than five (5) working days after the date of the District's notice to such Applicant of its failure to achieve the Pre-Qualified Status. Any appeal of an Applicant's Pre-Qualified status determination by the District submitted more than five (5) working days after the date of the District's notice of Pre-Qualified status determination will not be considered and will be rejected for untimeliness. The written appeal shall set forth, in detail, all grounds for the appeal, including without limitation all facts, supporting documentation, legal authorities and argument in support of the grounds for the appeal.

Any matters not set forth in the written appeal shall be deemed waived. All factual contentions must be supported by competent, admissible and credible evidence. Without a timely appeal, applicants waive any and all rights to challenge the decision of the District, whether by administrative process, judicial process or any other legal process or proceeding. If an Applicant gives the required notice of appeal and requests a hearing, the District will conduct a hearing which is an informal process conducted by a panel to whom the District's Board of Trustees has delegated responsibility to hear such appeals (the "Public Works Hearing Board"). The Applicant will be given the opportunity to present information and present reasons in opposition to the rating. After the conclusion of the hearing, the Public Works Hearing Board will render its decision. Any appeal not conforming to the foregoing shall be rejected by the District as invalid, and thereupon the District's determination of an Applicant's "qualified" or "not qualified" status shall be deemed final and not subject to administrative or judicial appeal.

IV. APPLICANT REPRESENTATIONS

A. Representations. Each Applicant, by submitting its Pre-Qualification Submittal, represents that:

1. **Compliance with Pre-Qualification Documents.** The Applicant's Pre-Qualification Submittal is made in compliance with these Instructions to Applicants and its attachments.
2. **Due Authorization.** The persons or entities verifying the information contained in the Applicant's Pre-Qualification Application and Questionnaire are authorized to do so and any such signer that is a corporation is authorized to do business in, and is in good standing under the laws of, the State of California.
3. **License Status.** The Applicant and its proposed Architect(s) of Record, Principal Engineer(s) and Other Subcontractors meet the requirements of the Pre-Qualification Documents pertaining to licensing.
4. **DIR Registered Contractor Status.** The Applicant is a DIR Registered Contractor when submitting an application.
5. **Immigration Reform and Control Act.** The Applicant is in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA"), as well any similar provisions of applicable laws setting forth proscriptions or penalties relating to the employment or hiring of undocumented aliens.
6. **Labor Compliance.** The Applicant will, if awarded a contract within the classification of contracts provided for in the Pre-Qualification Documents, comply with all of the applicable provisions of the California Labor Code, without limitation, payment of prevailing wages, maintenance and submission of weekly certified payrolls and hiring of apprentices.
7. **Skilled Labor Availability.** The Applicant meets the minimum requirements of California Education Code Section 81703 (c), (2) (F) pertaining to "skilled labor force availability."
8. **Community and Student Workforce Project Agreement ("CSWPA").** The Applicant will, if awarded a contract will adhere to the provisions of the CSWPA with the Los

Angeles/Orange Counties Building and Construction Trades Department (“AFL-CIO” and the signatory Craft councils and Unions signing the CSWPA entitled “Long Beach Community College District Community and Student Workforce Project Agreement for Construction and Major Renovation Funded by General Obligation Bond Funds” which is applicable to the Work. A copy of the CSWPA is incorporated into these Special Conditions as Attachment E.

V. PRE-QUALIFICATION FORMAT AND CONTENT

- A. Presentation.** Submittals shall be submitted in 8 ½" x 11" size, typed and should not include any unnecessarily elaborate or promotional material. Lengthy narrative is discouraged; presentations should be brief and concise. A response to this RFQ should be printed on double-sided 8-1/2" x 11" pages with plastic combed or wire-spiraled binding **(please do not submit 3-ring binders)**. Please mark the cover to clearly identify the Applicant. Tabbed dividers should be used to identify and separate sections of the response to the RFQ which correspond to the contents/format described herein. Each response must conform to the following described format and must include the content described below. Failure of an Applicant to submit its response in a format and with content conforming to the following requirements will be a basis for the District's rejection of such Response to the RFQ for non-responsiveness. **Do not include any design concepts, fees, or pricing related to this project with the RFQ submittals.**

The form, content and sequence of the response should follow the outline presented below.

B. Proposal Content

- 1. Transmittal Letter/Introduction.** The letter of transmittal shall be addressed to the **Deputy Director Purchasing & Contracts** and must, at a minimum, contain the following:
 - a. Identification of the offering firm(s), including name, mailing address, telephone and fax number of each firm;
 - b. Acknowledgment of receipt of RFQ addenda, if any;
 - c. Name, title, address, telephone and fax number, and e-mail address of contact person during period of submittal evaluation;
 - d. Signature of a person authorized to bind the offering firm.
- 2. Table of Contents.** Immediately following the transmittal letter and introduction, there should be a complete table of contents for material included in the response.
- 3. Request for Qualification Contents.** Each response shall include the following items, in the order noted below:
 - a. Tab 1: Overview of Qualifications and Related Experience.**
 - 1) This section should establish the ability of the Applicant to satisfactorily perform the required work by reasons of demonstrated competence in the services to be provided; the nature and relevance of similar work currently being performed or recently completed; record of meeting schedules and deadlines of other clients; competitive advantages over other firms in the same industry; strength and stability as a business concern; and supportive client references.

- 2) The Applicant should describe their experience with public and private education projects including specific experience with community colleges including the scope of projects, description and construction costs, experience with the Division of State Architect (DSA), design build experience, and experience and approach with sustainability design and construction practices.
- b. **Tab 2: Pre-Qualification Application and Questionnaire.** Complete the Pre-Qualification Application and Questionnaire attached as Attachment C to these Instructions.
 - c. **Tab 3: Personnel Resumes.** Attach current resumes for each key Design-Build Entity team identified in response to Section I B of the Pre-Qualification Application and Questionnaire. Separate the personnel resumes by: (i) General Building Contractor; (ii) Architect of Record; (iii) Principal Engineer(s); (iv) and Subcontractors.
 - d. **Tab 4: Certifications.** Attach the following (i) OCIP Certification Form (Attachment A); (ii) Copy of General Contractor's IIPP Table of Contents; and (iii) Letter of Assent for CSWPA (Attachment F).

VI. EVALUATION AND SCORING

- A. **Evaluation and Scoring of Responses.** The District shall review and evaluate all responses submitted which conform to the requirements outlined in this RFQ. Submittals which are responsive to the requirements of this RFQ will be evaluated by a Selection Committee. The Selection Committee will be composed of District staff, administrators, and may include registered architects or engineers and licensed contractors. By use of numerical and narrative scoring techniques, responses will be evaluated by the Selection Committee against the factors specified below, which are listed in descending order of weight and importance.
 1. Design-Build Qualifications and Experience – Demonstrated competence; Key individual qualifications and related experience; Licensing; Design-Build team history; Experience with similar projects (30 points)
 2. Budget and Schedule Compliance Experience (30 points)
 3. Project Approach, (20 points)
 4. Safety History, Statistics and Policies (10 points)
 5. Miscellaneous – Evidence of Financial, Bonding & Insurance Capacity; Completeness of proposal; Other relevant factors not considered elsewhere (10 points)

ATTACHMENT A
REQUEST FOR QUALIFICATIONS (RFQ) NO. 18 –B201
DESIGN-BUILD OF P2 PARKING STRUCTURE
PACIFIC COAST CAMPUS

PRE-QUALIFICATION INQUIRY FORM

Please use this form to submit questions via email to Manish Trivedi, Construction Manager at mtrivedi.bmt@lbcc.edu with a copy to amoloney@lbcc.edu or fax to: 562-938-5065. Attach additional sheets if necessary.

Item No.	Question
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Submitted by: _____ Date: _____

Phone No.: _____ Fax No. _____

Email: _____

ATTACHMENT B
VERIFICATION OF COMPLIANCE WITH OCIP MINIMUM REQUIREMENTS

The undersigned Applicant, _____, submits the following Verification of Compliance with OCIP Minimum Requirements.

1. District OCIP. The Applicant acknowledges that it has been advised by Long Beach Community College District ("District") that the District intends to provide certain insurance coverages during construction of the Project commonly described as the District's Pacific Coast Campus P2 Parking Structure ("Project") through an Owner Controlled Insurance Program ("OCIP") administered by Keenan and Associates ("the OCIP Administrator").
2. Applicant OCIP Enrollment. The Applicant acknowledges that the District has issued a Request for Qualifications ("RFQ") which solicits offers from the Applicant to provide design and construction services for the Project. The Applicant further acknowledges that an element of the RFQ Response is the Applicant's qualifications for enrollment in the OCIP.
3. Applicant Compliance with OCIP Minimum Requirements. The Applicant acknowledges that qualification for OCIP enrollment is subject to the Applicant meeting certain OCIP Minimum Requirements. The undersigned Applicant certifies to the District that the Applicant complies with the OCIP Minimum Requirements set forth in the RFQ. Specifically, the Applicant certifies that: (i) within the prior five (5) years the Applicant has not committed serious, willful or repeat CAL-OSHA violations under Labor Code §§6300 et seq.; (ii) the Applicant maintains a current IIPP conforming to the requirements of Labor Code §3201.5 or Labor Code §6401.7; and (iii) the prior three (3) year average Workers Compensation Insurance EMR is no more than 1.0.
4. District Verification. The Applicant acknowledges that the foregoing certifications are subject to verification by the District and/or the OCIP Administrator. If upon such verification, it is reasonably determined by the District or the OCIP Administrator that the foregoing certifications are not true and correct, or that the certifications omit material facts, rendering the response(s) thereto to be false or misleading, the RFQ Response is subject to rejection for non-responsive as a result thereof.

The undersigned is duly authorized to execute this Verification of Compliance with OCIP Minimum Requirements on behalf of the Applicant. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Application and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Verification of Compliance with OCIP Minimum Requirements.

The undersigned declares and certifies that the responses to this Verification of Compliance with OCIP Minimum Requirements are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses.

Executed this _____ day of _____ 2017 at _____
(City and State)

I declare under penalty of perjury under California law that the foregoing is true and correct.

(Signature)

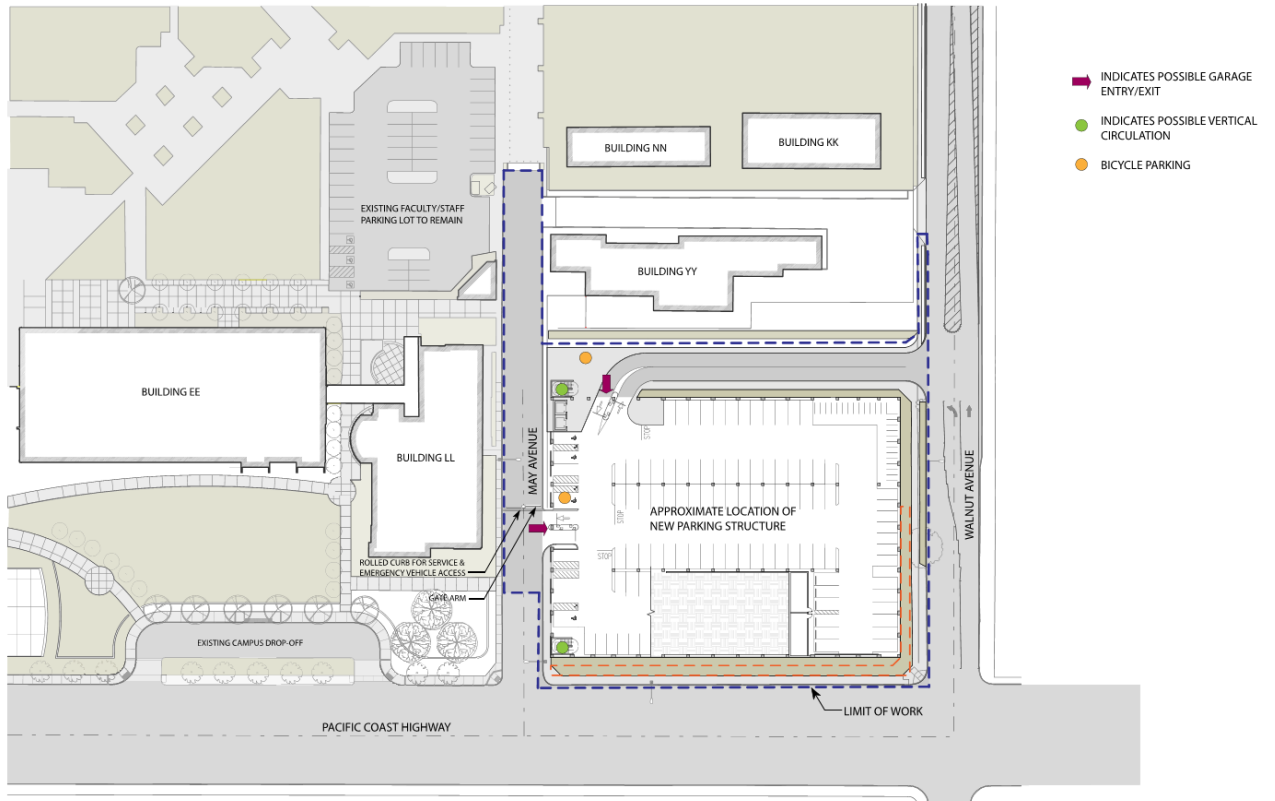
(Date)

(Typed or written name)

**ATTACHMENT C
PRE-QUALIFICATION APPLICATION AND QUESTIONNAIRE**

[Attached]

ATTACHMENT D SITE PLAN



ATTACHMENT E
CSWPA
[Attached]

**ATTACHMENT F
LETTER OF ASSENT**

[Contractor's Letterhead]

Re: Long Beach Community College District Community and Student Workforce
Project Agreement

Dear Sir:

If awarded the project, this letter confirms that _____
[name of company] agrees to be party to and bound by the Long Beach Community College District Community and Student Workforce Project agreement ("Agreement") effective April, 2016, as such Agreement may, from time to time, be amended by the negotiating parties or interpreted pursuant to its terms. Such obligation to be a party and bound by this Agreement shall extend to all work covered by the Agreement undertaken by this Company on the project and this Company shall require all of its contractors and subcontractors of whatever tier to be similarly bound for all work within the scope of the Agreement by signing and furnishing to you an identical letter of assent prior to their commencement of work.

Sincerely,

[Name of Construction Company]

By: _____

Title of Authorized Executive

Contractor State License No.: _____