



## Faculty Application for Supplemental Instruction Services - Fall 2017

Deadline for submission: July 3, 2017

### Introduction and Program Overview

#### What is Supplemental Instruction (SI)?

Supplemental Instruction is a student success program that provides **peer-led group study sessions for students** in order to help improve their understanding of course material and increase the effectiveness of their study skills.

**Option 1 - Course Content Study Sessions:** This option (which is closer to the traditional SI model) is ideal for an instructor who teaches several sections of a course. A trained SI Leader will support students attending all sections of the course you are applying for by facilitating SI study sessions outside of class. These SI sessions promote collaboration and other learning techniques in order to guide students through the material presented in class.

**Option 2- Module Workshops:** This option is ideal for courses that may not need detailed content support. If the course has overall general topics that tend to give students difficulty, and those topics are presented at different times for each faculty teaching that course, the department can request the Module Workshop option. If you believe that your course would benefit from this type of support, please discuss this option with your Department Head as the support would be applied to all sections of the requested course.

#### Which courses are approved for SI?

Because there is a high demand for SI, it is necessary to evaluate where SI can have the greatest impact on student success and how we can provide the highest quality program possible. As such, assignment of an SI Leader is based on:

- \* Availability of SI Leaders
- \* Availability of Funds
- \* Course Enrollment
- \* Course success rate
- \* Presence of disproportionate impact for course success

#### What is expected of an SI Leader?

SI Leaders hold two or more SI study sessions or module workshops each week. In addition, they collaborate with faculty to keep updated on course content and to develop SI study session or workshop module materials. SI Leaders are NOT personal or teaching assistants and should not perform duties such as grading, taking attendance, teaching class, or performing clerical duties. SI Leaders are solely a resource for students.

#### What is expected of faculty?

In order for SI to be integrated successfully into a course and be most beneficial to students, faculty support is necessary. We ask that you make the following commitments:

- \* Collaborate with your SI Leader at least once per week to discuss course content, test results, or other course related items.
- \* Share resources with your SI Leader (e.g., a copy of the textbook and any necessary class materials including online resources).
- \* Promote SI study and/or workshop sessions (e.g., regular announcements during class, email reminders).
- \* Collaborate with SI Leader to create Module Workshop Content.

**To apply, you may click on the link to complete the [Online Application via Google Forms](#), or you may complete the form on page two of this document.**



## Application

Please complete the application, sign the student referral form, and submit via email to Susan Fintland, Tutoring and SI Program Coordinator (sfintland@lbcc.edu) or Sean Dominguez (sdominguez@lbcc.edu) or by mail (mail code Y-3). **Applications are due by Monday, July 3, 2017.**

Which option are you applying for?      Option1: Specific Course Content Study Sessions (closer to typical SI)  
 Option 2: General Topics Workshop Modules for all course sections

Name of faculty requesting services:			
Course Name/total # of sections:			
Contact information: email/phone:			
Department:			
Department Chair			
Have you received SI for this course in the past?	<table border="0"> <tr> <td>Yes; starting semester:</td> <td style="text-align: right;">No</td> </tr> </table>	Yes; starting semester:	No
Yes; starting semester:	No		

For Module Workshop option, please list below name of additional faculty members teaching this course who will be participating.      Number of course sections being taught per faculty:

If needed, attach a separate sheet to list additional faculty members.

If you would like to recommend a specific student to be the SI Leader for your course, please provide student's name (and contact information if not a current SI Leader):

### **Please read the following agreement and sign your name below:**

Faculty agrees and understands that an SI request ***does not guarantee*** an SI Leader. SI approval is based on course enrollment, course success rate, presence of disproportionate impact for course success rate, availability of funds, and availability of SI Leaders. The Learning and Academic Resources Department will consider all faculty recommendations and try to accommodate as many requests as possible while maintaining quality of service. The Tutoring and SI Program Coordinator will advertise for open SI positions at local colleges and universities, and faculty recommendations are always appreciated and considered in identifying potential SI Leaders.

Faculty agrees and understands that SI Leaders are hired, trained, and paid through the Learning and Academic Resources Department, and the SI Leader's responsibility is not limited to class attendance and SI sessions. In addition to attending class and conducting SI sessions, the SI Leader is obligated to perform other duties which if not performed may result in termination of the SI Leader at any time.

I have read the above and understand and agree to the above listed provisions and expectations.

Signature (can provide a digital signature):

Date:

Title:

**Thank you for taking the time to fill out this form!**