

LONG BEACH CITY COLLEGE

CATALOG 2019 - 2020 ADDENDUM

VIII-SPRING 2020

TABLE OF CONTENTS

| NEW NON | CREDIT CERTIFICATES OF COMPLETION | Page |
|--|--|------|
| Reading in the Health Sciences (Plan Code: 4615) | | 2 |
| Security Gu | uard Training (Plan Code: 4801) | |
| NEW NON | NCREDIT COURSES | |
| BIO 602 | Reading for Health Career Sciences | 3 |
| READ 602 | Reading for Health Career Sciences | |
| 2019-2020 | CATALOG UPDATES AND CORRECTIONS | |
| Faculty App | proved Administrative Modifications | |
| 2019-2020 Catalog Corrections | | 6 |
| 2019-2020 Catalog Updates | | 12 |
| Revised Cat | talog Rights and Continuous Enrollment | 14 |

NEW NONCREDIT CERTIFICATES OF COMPLETION

READING

Certificate of Completion, Reading in the Health Sciences (Plan Code: 4615)

The Certificate of Completion in Reading in the Health Sciences will provide students with an opportunity to prepare for success in health science programs. Students will be supported by a reading instructor and develop critical reading skills to understand and apply the concepts presented in health science textbooks. Students will also learn how to monitor and clarify their thinking while taking written and multiple-choice assessments. Upon successful completion students will be equipped to take health science courses, complete necessary assessments such as ATI TEAS, and apply study habits to their health science courses at LBCC and beyond. Students will be required to take BIO 602 and READ 602 simultaneously.

Program Student Learning Outcomes:

• Apply varied reading strategies to comprehend and retain fundamentals of health sciences related to anatomy and physiology.

| REQUIRED COURSES | | HOURS |
|--------------------|--|-------|
| BIO 602 | Introduction to Health Career Sciences | 36 |
| READ 602 | Reading for Health Career Sciences | 27 |
| Total Hours | | 63 |

ADMINISTRATION OF JUSTICE

Certificate of Completion, Security Guard Training (Plan Code: 4801)

The Security Guard Training noncredit Certificate of Completion is designed for students pursuing employment as a registered security guard or private security officer and shall follow the standards prescribed by section 7583.6(b) of the Business and Professions Code. The certificate will provide the student with the required training for state licensure as a Security Guard through the Bureau of Security and Investigative Services and provides the option for students to take the state mandated licensure exam in class. Upon completion of this training and successfully passing the state exam, the student may apply to the state for licensure as a Security Guard. Licensure is contingent on completing the training, obtaining a passing score on the state exam and a Livescan. This program prepares students for careers in Private and Proprietary Security: Private Security Guard, Loss Prevention/Assets Protection Specialist, Proprietary Security Officer, and Proprietary Investigator.

Program Student Learning Outcomes:

• Demonstrate the skills and knowledge relevant to the position of State Security Officer.

| REQUIRED COURSES | | HOURS |
|------------------|---|-------|
| ADJUS 600 | Powers of Arrest/Weapons of Destruction | 9 |
| ADJUS 601 | Public Relations & Liability | 9 |
| ADJUS 602 | Communication/Observation/Documentation | 9 |
| Subtotal Hours | | 27 |

| IN ADDITION, | complete EIGHTEEN (18) hours from the following | |
|---------------|---|----|
| ADJUS 603 | Search, Seizure, Scene Preservation | 9 |
| ADJUS 604 | Officer Safety & First Aid CPR | 9 |
| ADJUS 605 | Conflict Management & Crowd Control | 9 |
| Subtotal Hour | S | 18 |
| Total Hours | | 45 |

NEW NONCREDIT COURSES

BIO 602 0.0 Units

Introduction to Health Career Sciences

36 hours lecture

Corequisite: READ 602

Grading: LBCC Non-Graded Course

This course provides instruction of literacy and science skills in preparation for prerequisite courses such as Human Anatomy, Physiology, and Microbiology, and prepares students to have good work habits on the job.

READ 602 0.0 Units

Reading for Health Career Sciences

27 hours lecture

Grading: LBCC Non-Graded Course

This course provides literacy instruction in preparation for prerequisite courses such as Human Anatomy, Physiology, and Microbiology, and prepares students to use reading skills within their careers.

2019-2020 CATALOG CORRECTIONS AND UPDATES

Faculty Approved Administrative Modifications

The following two courses were first published in the <u>Fall 2019 Catalog Addendum</u>; faculty are modifying the course subject area from NUTR (Nutrition) to FT (Food Technology)

Page 24

NUTR 651

FROM

NUTR 651 Cake Decorating Techniques

TC

FT 651 Cake Decorating Techniques

NUTR 652 Cake Decorating

FROM

NUTR 652 Cake Decorating Techniques

TO

FT 652 Cake Decorating Techniques

Page 125-126

Associate in Science, Construction Technology (Plan Code: 2948)

AND

Certificate of Achievement, Construction Technology (Plan Code: 3948)

Replace CONST 203 with ELECT 253

Page 206

ACCTG 1A - Principles of Accounting

FROM

The course presents the study of methods and techniques used in analyzing, recording and summarizing those procedures used in preparing a balance sheet along with the statements of income, retained earnings and cash flow for a corporation. Further, this course describes and illustrates financial accounting principles including classification of accounting activities, recording of financial transactions, along with the presentation of the four basic financial statements for internal and external users with an emphasis on the corporate form business entity.

TO

This course is the study of accounting as an information system, examining why it is important and how it is used by investors, creditors, and others to make decisions. The course covers the accounting information system, including recording and reporting of business transactions with a focus on the accounting cycle, the application of generally accepted accounting principles, the financial statements, and statement analysis. Includes issues relating to asset, liability, and equity valuation, revenue and expense recognition, cash flow, internal controls and ethics.

ACCTG 1B - Principles of Accounting FROM

Topics in this course include accounting theory and practice for manufacturing, departmental, and cost accounting techniques; performance evaluation; profit reporting and analysis; interpretation of financial statements and budgets; product pricing and performance evaluation; capital investment analysis; and business ethics. This course provides students with information and techniques used by management in evaluating the daily operations and related costs of a business, in planning future operations, making decisions, and developing overall business strategies.

TO

This course is the study of how managers use accounting information in decision-making, planning, directing operations, and controlling. Focuses on cost terms and concepts, cost behavior, cost structure and cost-volume-profit analysis. Includes issues relating to cost systems, cost control, profit planning and performance analysis in manufacturing and service environments. This course also provides students with techniques used by management in evaluating daily operations and related costs of a business in planning future operations, making decisions, and developing overall business strategies.

ART 33 - Jewelry/Metalwork Practicum

FROM

Jewelry/Metalwork Practicum

Recommended Preparation: ART 30 and 31

Corequisite: ART 34 or 35 or 36 or 37 or 38 or 50 or 51 or 52 or 60 or 61 or 62 or 63

ΤO

Jewelry/Metalwork Practicum

Recommended Preparation: ART 30 and 31

Corequisite: None

Page 333

HS 72A

FROM

Prerequisite: HS 41 and 43 and 46 and 48 and 50 and 252

ΤO

Prerequisite: HS 41 and HS 43 and HS 50 and HS 252

Page 302

ESL 810A Catalog Description:

FROM

This course is designed for ESL students in the reading (ESL 860-861) and/or writing (ESL 54/56, ENGL 801 A /B) classes.

TO

This course is designed for ESL students in the reading (ESL 860-861) and/or writing (ESL 54X/56X, ENGL 801A /B) classes.

Page 303

ESL 810B Catalog Description:

FROM

This course is designed for ESL students in the reading (ESL 862-863/READ 82) and/or writing (ESL 33/34, ENGL 105, 1) classes.

ΤO

This course is designed for ESL students in the reading (ESL 862-863/READ 82) and/or writing (ESL 33X/34X, ENGL 105, 1) classes.

Page 355

LIB 230

Remove "Formerly LIB 204" from catalog description; these courses are not equivalent.

PSYCH 2 FROM

Prerequisite: PSYCH 1 and STAT 1 or STAT 1H

ΤO

Prerequisite: PSYCH 1 and STAT 1 or STAT 1H or MATH 21B

2019-2020 Catalog Corrections

The following are corrections to the Long Beach City College 2019-2020 Catalog

Pages 12, 73, and 92

"Alternate Fuel Vehicles" should be titled "Alternative Fuel Vehicles"

Pages 98-99

Associate in Arts, Art (Plan Code: 1194) ART 35 course unit value should be 3 units

All restricted elective statements for the concentrations in the Associate in Arts Degree in Art

(Plan Code: 1194) should read as follows:

"In addition to the above 36 units, complete..."

Page 100

Certificate of Accomplishment, Fundamentals of Digital Media Arts (Plan Code: 4194) R_TV 14 course unit value should be 3 units Total Units should be 15.5

Page 125

Associate in Science (A.S.) Degree, Computer Technology (Plan Code: 2126) COSW 20 course title should be Front End Website Development

Page 128

Associate in Science (A.S.) Degree, Culinary Arts (Plan Code: 2147) LEARN 11 should be LEARN 811 Introduction to Study Skills

Page 130

Associate in Science (A.S.) Degree, Database Management (Plan Code: 2127) COSW 20 course title should be Cloud Computing in Amazon Web Services

Page 132-133

Associate in Science (A.S.) Degree, Diagnostic Medical Imaging (Radiologic Technology) (Plan Code: 2612)

AND

Certificate of Achievement, Diagnostic Medical Imaging (Radiologic Technology)

(Plan Code: 3612)

For Second Year Summer Session, DMI 40C should be 6 units For Second Year Spring Semester, LEARN 11 should be 3 units Total Units (in program) should be 73.5 Total Units (including Prerequisite) should be 83.5

Page 136

Certificate of Achievement, Drafting: Architectural - Advanced Skills (Plan Code: 3909) MATH 805 course unit value should be 4 units

Page 137

Associate in Science (A.S.) Degree, Drafting: Mechanical Design (Plan Code: 2913) CAD 60 course unit value should be 3 units CAD 60 course title should be Geometric Dimensioning and Tolerancing Subtotal Units for Required Courses should be 10 Subtotal Units for "In Addition, Complete ONE (1) course..." should be 2-4 Major Total Units should be 17-22

Page 137-138

Certificate of Achievement, Drafting: Mechanical Design - Core Skills (Plan Code: 3907) Total Units should be 19-24

Page 139-141

Associate in Science (AS) Degree, Electrical Technology (Plan Code: 2920) AND

Certificate of Achievement, Electrical Technology (Plan Code: 3920)

Program of study should be as follows:

| REQUIRED COURSES | | UNITS |
|------------------|---|-------|
| ELECT 202 | Electrical Mathematics | 3 |
| ELECT 253 | OSHA Standards for Construction Safety | 2 |
| ELECT 204 | First Semester Fundamentals of DC Electricity | 4 |
| ELECT 225 | Algebra & Trigonometry for Technician | 4 |
| ELECT 209 | Second Sem. Fund of Motor/Generators | 4 |
| ELECT 240 | Introduction to the National Electrical Code | 3 |
| ELECT 212 | Third Sem. Fund of AC Electricity | 4 |
| ELECT 435A | Motor Control Wiring and Troubleshooting | 2 |
| ELECT 214 | Fourth Semester AC Principles & Pract | 4 |
| ELECT 245 | Electrical Code - Commercial | 3 |
| ELECT 250 | Electrical Code - Industrial | 3 |
| ELECT 242 | Electrical Code - Grounding | 1.5 |
| Subtotal Units | | 37.5 |
| | | |

| IN ADDITION | . complete SEVEN (7 |) units from | the following courses: |
|-------------|----------------------|--------------------|-------------------------|
| | . CONTIDICTE SEVENTA | <i>i</i> units mon | tile following courses. |

| CISCO 250 | Communications Cabling Installation | 2 |
|-----------|-------------------------------------|---|
| CISCO 251 | Introduction to Networking | 2 |

| CISCO 252 | Routing and Switching Essentials | 2 |
|----------------|--|------|
| CISCO 253 | Scaling Networks | 2 |
| CISCO 254 | Connecting Networks | 2 |
| ELECT 41 | Technical Applications of Minicomputers | 2 |
| ELECT 227 | Variable Speed Drive Fundamentals | 2 |
| ELECT 230A | Robotics Technology-Design | 2 |
| ELECT 230B | Robotics Technology- Integration | 2 |
| ELECT 261 | Introduction to Renewable Energy | 2 |
| ELECT 262 | Solar 1- Grid-Tied Solar Photovoltaics | 3 |
| ELECT 263 | Solar 2- Advanced Solar Photovoltaics | 3 |
| ELECT 271 | Electrical Cost Estimating 1 | 3 |
| ELECT 275 | Electrical Pipe Bending | 1 |
| ELECT 277 | Blueprint Reading for Electricians | 3 |
| ELECT 280 | Traffic Signals Systems 1 | 3 |
| ELECT 284 | Traffic Signal Controllers & Digital Systems | 3 |
| ELECT 435B | Programmable Logic Controllers (PLC) 1 | 2 |
| Subtotal Units | | 7 |
| Total Units | | 44.5 |
| | | |

Certificate of Achievement, Electrical Apprenticeship Preparation (Plan Code: 3954) ELECT 204 course unit value should be 4 units

Certificate of Accomplishment, Network Cabling Specialist (Plan Code: 4089) CISCO 250 course unit value should be 2 units Total Units should be 2

Certificate of Accomplishment, CISCO Certified Network Associate (Plan Code: 4091) For CISCO 251, 252, 253, and 254 course unit values should be 2 units Total Units should be 8

Page 142

Certificate of Accomplishment, Solar Photovoltaics Installation and Design (Plan Code: 4920) Remove ELECT 261 from Required Courses Total Units should be 6

Page 147

Associate in Science, Electrical Technology, Solar Installation and Maintenance (Plan Code: 2994)

ELECT 475 should be ELECT 275 Electrical Pipe Bending

Page 147-148

Associate in Arts Elementary Teacher Education for Transfer Degree (A.A.-T.), (Plan Code: 5019B/5019C)

For List B, should be "In Addition, select ONE course (3 units)..."

Page 151

Associate in Arts (A.A.) Degree, English, Language and Literature (Plan Code: 1395) ENGL 24, 43A, and 43B course unit values should be 4 units

"Associate in Arts (A.A.) Degree, English, Creating Writing" should be titled "...English, Creative Writing"

Page 152-153

ESL 640 course title should be English for Everyday 0

ESL 641 course title should be English for Everyday 1

ESL 642 course title should be English for Everyday 2

ESL 643 course title should be English for Everyday 3

ESL 644 course title should be English for Everyday 4

ESL 645 course title should be English for Everyday 5

Page 154

"Certificate of Completion, Intermediate Grammar" should be "Certificate of Competency..."

Page 172-173

Associate in Arts in Kinesiology for Transfer Degree (A.A.-T.), (Plan Code: 5004B/5004C) Subtotal Units should be 7-11.

Page 176

Associate in Arts, Linguistics (Plan Code: 1398) LING 1 course title should be Linguistics 1

Page 180

Certificate of Achievement, Metal Fabrication Technology: Core Skills (Plan Code: 3982) Under "RECCOMENDED but not required" MTFAB 223 should be 2 units

Page 188

Associate in Science (A.S.), Nursing: Vocational/Practical (Plan Code: 2630) Remove ADN 225 as recommended course

Page 189

Certificate of Accomplishment, Nursing Assistant (Plan Code: 4630)
"Completion of course VN216..." should be "Completion of course VN215...
Required Course should be VN 215
Total Units should be 6

Certificate of Accomplishment, Home Health Aide (Plan Code: 4631) "...before attending VN215..." should be "...before attending VN216..."

Required Course should be VN 216 Total Units should be 1.5

Page 195-196

Associate in Arts Degree (A.A.), Radio/Television Broadcast News (Plan Code: 1251) AND

Certificate of Achievement, Radio/Television Broadcast News (Plan Code: 3251)

R TV 8 should be 3 units

Subtotal Units for Required Courses should be 14.5

Total Units in the Major should be 32.5

Page 196-198

Associate in Arts (A.A.) Degree, Radio/Television Performance (Plan Code: 1252)

R TV 8 should be 3 units

R TV 30 should be 2.5 units

Subtotal Units for Required Courses should be 14.5

Total Units in the Major should be 32

Associate in Arts Degree, Radio/Television Producer (Plan Code: 1253)

AND

Certificate of Achievement, Radio/Television Producer (Plan Code: 3253)

R TV 8 should be 3 units

R TV 25 should be 2.5

R TV 30 should be 2.5 units

Remove R TV 13 and R TV 34 as restricted electives for "IN ADDITION, COMPLETE..."

R TV 216 correct title should be Non-Linear Video & Film Editing

Subtotal Units for Required Courses should be 14.5

Total Units in the Major should be 35.5

Certificate of Achievement, Radio/Television Multimedia Production (Plan Code: 3254)

R TV 8 should be 3 units

Subtotal Units for Required Courses should be 14.5

Total Units should be 27.5

Page 198-199

Associate in Arts in Sociology for Transfer Degree (A.A.-T.), (Plan Code: 5001B/C)

Program of study should be as follows:

REQUIRED CORE COURSES

SOCIO 1/1H Introduction to Sociology/Honors

3

IN ADDITION, complete TWO (2) courses from the following:

SOCIO 2 Modern Social Problems 3
STAT 1/1H Elementary Statistics/Honors 4

| PSYCH 2 | Research Methods for Psychology | 4 | | |
|----------------------------|---|-------|--|--|
| Subtotal Units | | 10-11 | | |
| IN ADDITION, comple | ete TWO (2) courses from LIST A: | | | |
| LIST A | | | | |
| Any REQUIRED CORE | course not used above | 3-4 | | |
| SOCIO 40 | Sociology of the Family | 3 | | |
| SOCIO 11 | Race & Ethnic Relations in the U.S. | 3 | | |
| PSYCH 11 | Social Psychology | 3 | | |
| Subtotal LIST A Units | | 6-7 | | |
| | | | | |
| IN ADDITION, comple | IN ADDITION, complete ONE (1) course from LIST B: | | | |
| LIST B | | | | |
| Any course not used | above | 3-4 | | |
| PSYCH 1 | Introduction to Psychology | 3 | | |
| ANTHR 2 | Cultural Anthropology | 3 | | |
| GEOG 2 | Elements of Cultural Geography | 3 | | |
| Subtotal LIST B Units | | 3-4 | | |
| Total Units in the Major 1 | | | | |
| | | | | |

Associate of Arts Degree in Theatre-Acting Academy (A.A.), (Plan Code: 1272)

Under Fourth Semester Required Courses:

TART 205 should be 3.5 units

TART 50 should be TART 50/3

Page 201-202

Associate in Science (A.S.), Web Development (Plan Code: 2128)

AND

Certificate of Accomplishment, Web Developer (Plan Code: 4131) COSW 20 course title should be Front End Website Development

Page 217

ANAT 1 (from C-ID BIOL 110 to BIOL 110 B)

Page 231

ART 90

FROM

Transferable to UC or CSU; see counselor for limitations

TO

Transferable to CSU

BIO 1A (from C-ID BIOL 135 to BIOL 135 S) BIO 1B (from C-ID BIOL 135 to BIOL 135 S)

Page 243

CDECE 48 (from C-ID CDEV 100 to CDEV 110)

Pages 247-248

CHEM 1A (from C-ID CHEM 120 to CHEM 110/CHEM 120 S)
CHEM 1B (from C-ID CHEM 120 to CHEM 120 S)
CHEM 12A (from C-ID CHEM 150/CHEM 160 to CHEM 150/CHEM 160 S)
CHEM 12B (from C-ID CHEM 160 to CHEM 160 S)

Page 322

GEOL 2L (from C-ID GEOL 100 to GEOL 100 L)

Page 338-339

JOURN 10 (from C-ID JOURN to JOUR) JOURN 20 (from C-ID JOURN to JOUR) JOURN 35 (from C-ID JOURN to JOUR) JOURN 80 (from C-ID JOURN to JOUR)

Page 381

PHYSI 1 (from C-ID BIOL 120 to BIOL 120 B)

Page 383

PSYCH 2 (from C-ID PSYCH 205 to PSY 205 B)

2019-2020 Catalog Updates

Addition of C-ID Descriptors for the following courses:

 Page 207
 Pages 222-223

 ADJUS 2 (C-ID AJ 110)
 ART 2 (C-ID ARTH 120)

 ART 2H (C-ID ARTH 120)

Page 217

ANTHR 1 (C-ID ANTH 110) Page 242

ANTHR 1H (C-ID ANTH 110) CDECE 19 (C-ID ECE 220)

Page 222 Page 247

ART 1H (C-ID ARTH 110) CHEM 2 (C-ID CHEM 101)

COMM 25 (C-ID COMM 150)

COMM 30 (C-ID COMM 140)

Page 288

ENGL 3 (C-ID ENGL 105) ENGL 3H (C-ID ENGL 105)

Pages 290-291

ENGL 41 (C-ID ENGL 130)

ENGL 42 (C-ID ENGL 135)

ENGL 44 (C-ID ENGL 140)

Pages 311-312

FILM 20 (C-ID FTVE 130)

FILM 21 (C-ID FTVE 150)

Page 316

F N 21 (C-ID NUTR 120)

Pages 321-322

GEOG 40 (C-ID GEOG 125)

GEOL 2 (C-ID GEOL 100)

GEOL 3 (C-ID GEOL 111)

GEOL 3H (C-ID GEOL 111)

GEOL 10 (C-ID GEOL 121)

Page 324

HIST 1A (C-ID HIST 170)

HIST 1BH (C-ID HIST 180)

Page 326

HIST 11H (C-ID HIST 140)

Page 22 of Fall 2019 Catalog Addendum

PHIL 1 (C-ID SJS 130)

Page 338

JOURN 5 (C-ID JOUR 150)

Page 340

JOURN 86 (C-ID JOUR 131)

JOURN 87 (C-ID JOUR 131)

JOURN 88 (C-ID JOUR 131)

Pages 357-360

MATH 28 (C-ID MATH 120)

MATH 70 (C-ID MATH 220)

MATH 70H (C-ID MATH 220)

MATH 80 (C-ID MATH 230)

MATH 84 (C-ID MATH 240/MATH 250)

Page 371

MUSIC 40H (C-ID MUS 100)

Page 376

PHIL 10 (C-ID SJS 120)

PHIL 12 (C-ID PHIL 110)

Page 379

PHYS 3B (C-ID PHYS 210)

PHYS 3C (C-ID PHYS 215)

Page 380

PHYS 4 (C-ID PHYS 140)

Page 388

R_TV 14 (C-ID FTVE 130)

Page 392

SOCIO 11H (C-ID SOCI 150)

SOCIO 17 (C-ID SOCI 140)

Revised Catalog Rights - Curriculum Committee/Board of Trustee Approval

Catalog Rights

Each year, the LBCC Catalog is updated with the most current information including graduation and course requirements for degrees and certificates. Catalog Rights protect students from being held to additional requirements that may be added to a subsequent catalog.

Selecting a Catalog Year

Students are required to select a major within their first year at Long Beach City College. If a student is undeclared or undecided on their major, LBCC Career Services and Career Counselors are available to help the student.

A student may follow the catalog requirements that were in effect at the time they begin taking classes at LBCC or follow the catalog requirements in effect for subsequent years, providing that they maintain continuous enrollment. When a student selects an academic year (fall through summer), the corresponding requirements contained within that catalog, or catalog addenda, must be followed.

Application of Catalog Rights

As soon as the student selects a catalog year to follow, it is in their best interest to inform the college. Catalog rights are maintained by receiving a letter grade of A, B, C, D, F, P, NP, W, MW, EW, or I on the official transcript for at least one course in the primary terms of fall or spring per academic year. Documented military withdrawal (MW) and excused withdrawal (EW) are not considered an interruption of enrollment.

Catalog rights are not in effect when a program requires that a student complete specific courses within an established time frame or when career and technical education requirements change due to industry standards. Catalog rights do not apply to the certification of general education (GE) requirements for transfer; courses used for GE Certification must be on an approved GE Plan at the time they are taken. General Education Plans may be found at https://www.lbcc.edu/post/general-education-patterns.

Continuous Enrollment

Continuous enrollment is used to determine a student's Catalog Rights. Continuous enrollment is defined as enrollment in at least fall or spring of the academic year at LBCC, or any other regionally accredited higher education institution after having initially enrolled at LBCC. Any of the following academic symbols entered on an LBCC transcript constitutes continuous enrollment: A, B, C, D, F, P, NP, W, EW, MW, RD, or I. Students should consult with their counselor for current information or the degree appeal process for extenuating circumstances.

If transferring to a California State University (CSU) or University of California (UC), continuous enrollment rules will be defined by the receiving institution.

Academic Renewal

If a student is granted academic renewal for a primary term, that term will be counted as meeting continuous enrollment.

Inactivated or Discontinued Programs

If a student decides to change their major, a previously inactivated or discontinued program cannot be selected as a major regardless of catalog rights.

In the event that a student has declared a major and the corresponding program is to be inactivated or discontinued, the student will be notified each year by the Counseling Department of the following:

- 1) There will be a teach-out period of no longer that 5 years;
- 2) Course substitutions may be provided by the department to satisfy the requirements, or
- 3) The student will be assisted to help select a major that contains the highest percentage of courses that have been completed, or
- 4) The student will be redirected to other community colleges in the area that provide the award, and
- 5) The college cannot award a degree or certificate when a program has been inactivated at the Chancellor's Office.