

# LONG BEACH COMMUNITY COLLEGE DISTRICT

## SUPPLEMENTAL EQUIVALENCY APPLICATION

(Required ONLY for candidates that do NOT meet the Required Minimum Qualifications, as outlined on the job announcement)

Equivalency is an exceptional process by which a person can meet the minimum qualifications for his/her discipline. It is the responsibility of the candidate to provide conclusive evidence of equivalency through the use of transcripts, publications, statements validating related work experience, and other work products that show a command of the major or occupation in question.

### For Degrees – AA/AS, BA/BA, MA/MS

- Equivalent achievement and breadth and depth of understanding for **both**:
  - General education requirements
  - Degree major requirements

### For Experience

- Possession of thorough and broad skill and knowledge for **both**:
  - Mastery of vocational skills through work experience thorough enough for the specific assignment and broad enough to enable the teaching of other courses in the discipline
  - Extensive and diverse knowledge of the working environment of the vocation

**Submit a written explanation and include all tangible evidence referred to above.**

I understand that it is my responsibility to conclusively prove equivalency to the minimum qualifications required for my discipline.

**Applicant Name**

**Date**

**By submitting this form, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work.**