There are many ways to take notes for math, but one of the most popular and effective methods is the three-column method. The three-column method involves dividing the paper into three columns: key words, examples or problems, and explanations or descriptions.

This method allows for easy scanning of notes to locate certain pieces of information. Notes taken using the three-column method may be used as study guides for exam or quiz preparation.

The next stage is to edit and clarify your notes. Within 24 hours of your class, go back over your notes. Edit your notes to clarify information, answer questions, and supplement notes with things you’ve learned from reading or cooperation with your classmates. Highlight important information for easy-access. Don’t forget to study your notes and do all of your homework—even the best notes are useless if you don’t use them!